



KAI. YASHODABAI DAGADU SARAF CHARITABLE TRUST'S  
**INSTITUTE OF MANAGEMENT AND SCIENCE**

(Approved by AICTE Govt. of Maharashtra &  
Affiliated to North Maharashtra University Jalgaon)

Fax : +91-2582-255125, Office : (02582) 255124 Mobile : 9326461497/98/99/501

Website : [www.imssakegaon.org](http://www.imssakegaon.org) E mail : [imssakegaon@rediffmail.com](mailto:imssakegaon@rediffmail.com)

**N.H. No.6, SAKEGAON - BHUSAWAL, DIST. JALGAON (M.S.) India 425 201**

**Mr. Pandurang D. Saraf**  
President

**Mr. Sanjay P. Ingale**  
Jt. Secretary

Ref. No. : IOMS / /

Date :

2.5.2

Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

**Answer:**

As an affiliating institute, the institute follows syllabus and curriculum of K.B.C. North Maharashtra University, Jalgaon (M.S.). As part syllabus, the internal assessment of students includes Internal Sessional Examination (ISE) for theory subjects and Internal Continuous Assessment (ICA) for practical & project.

Grievance regarding the internal assessment is taken care of by the respective Departments. In case of redressal of grievances, the students can meet subject teacher / Mentor for clarification. More particularly during the

COVID – 19 pandemics, the students communicated with subject teacher / Mentor through phone / WhatsApp for any grievances.

As per internal examination grievance policy of the institute, the students can meet subject teacher / Mentor for clarification within FOUR days of publication on the concerned department notice board for grievance related to the internal assessment.

University has a well-defined mechanism for redressal of grievances with reference to evaluation. The mechanism has the provision for the students to apply for verification of marks and photocopy of answer books. Further, the student may also challenge the evaluation. Moreover, student's grievances related to declaration of pending results are forwarded through Director.



  
Director  
K.Y.D.S.C.T.'S  
Institute of Management & Science, Sakegaon  
Tal. Bhusawal