SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

INSTITUTE OF MANAGEMENT AND SCIENCE

N.H.-06, SAKEGAON, JALGAON ROAD, BHUSAWAL
425201
www.imssakegaon.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

September 2018

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The institute of Management & Science established in 2010. The institute is affiliated to North Maharashtra University Jalgaon and duly approved by All India Council for Technical Education (AICTE), New Delhi. We have the privilege of being the modern and sophisticated premier technical institute in Bhusawal imparting professional education. Institute of Management and Science (IMS) reflects quality, which is day-by-day stepping towards perfection. The utilitarian mission is to provide skilled and motivated manpower catering to the burgeoning Industrial needs and also to train students on cutting edge technologies. In a nutshell, IMS has a penchant for excellence and hence produces Business leaders of tomorrow who are ready to face the challenges of this ever-changing and fast moving corporate world.

Vision

"To Develop the Institute as center for Excellence in Management Education & Research."

Mission

"To promote high quality education, training and research at affordable cost for the Up-liftment of students living in rural areas."

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Excellent infrastructure
- Well qualified and experienced faculty members
- Rich library and well equipped computer laboratories
- Use of technology in classroom, learning resource center and student spaces for collaborative learning

- Experiential learning in the classes and sharing of experience by Industry Guest Lectures
- Committed Alumni relationship and strong community networks.

Institutional Weakness

- Limited marketing leverage on accomplishments and excellence
- Most students lack basic statistics, accounting, soft skills that are essential pre-requisites
- Students? non-exposure to participative based learning before joining the program
- No autonomy of deciding syllabus as it is controlled by the affiliating University
- Not having fully residential campus.
- Less financial contribution from alumni.

Institutional Opportunity

1. As India being the progressive country, it required the large number of skill person candidates from Management Side, MS create its share in this nation building process.

2. As an IMS is one and only rural institute of Management in the regional or rural area of Jalgaon district, it provide greater opportunities to this areas students.

3. IMS as Being Management Institute, develop the business skill in local students.

4. Making the researchers vibrant in terms of research output.

5 MoU with Local as well as outsider companies to gain actual management working environment before completion of degree.

6. Introduction of new Add on certificate programs and courses considering need of New Trends in Business.

7. IMS conduct the short term Courses for soft skills development, personality development and interview techniques.

8. IMS Also create extension Activates on Social issues of Society.

9. IMS implement and promote the green movement, digital India movement.

10. Strengthening of Center for Entrepreneurship Innovation and Incubation (CEII).

11. To become "Centre with Potential for Excellence in Management education" by NMU.

Institutional Challenge

1 Making the Awareness of importance Management education in rural Area.

2 To provide the latest and upgraded Management Facilities in rural education Area.

3. To cope up with new technologies and advancements in the progressive Businesses.

4. Keeping pace with the global Management human resource requirements.

5. Continue to advance with excellence in the unpredictable and challenging Management scenario.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institute is permanently affiliated Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. It conducts the MBA programs with CBCS curriculum, which is revised periodically (Some new courses are added and updated) by the University. Senior faculties of College actively participate as BOS members and in Curriculum development committees of the University. Further to meet Graduate attributes and Program Outcome/ Program Specific Outcomes (PO/PSO) the college has developed soft skill and bridge courses. To ensure planning and effective curriculum delivery the college IQAC constitutes the Academic Planning and Monitoring Committee (APMC) which plays a vital role through a well-planned and documented process. Approved academic calendar, allotment of courses to subject teachers, updated course modules, daily time table, computer lab schedule, LMS, MBA, attendance record (VMEduLife Pune), student teacher's dairy, robust feedback mechanism are some of the tools implemented by the college for effective curriculum planning and delivery. For the curriculum Enrichment the IQAC takes proactive initiatives in organizing short term courses, bridge courses, guest lectures, seminars and training programs. Skill oriented and value added courses such as communications skills and personality development programs. IMS also registered to MOOCS and NPTEL portals. Our MBA students are periodically sent for industrial visit, corporate induction, summer training and research projects to the industries. For continual improvement IQAC collects feedbacks from stakeholders through a well-developed and effective mechanism followed by its analysis and appropriate corrective measures are taken.

Teaching-learning and Evaluation

Admissions are made as per the norms of the state DTE, Maharashtra and AICTE New Delhi governed by KBCNMU, Jalgaon. There are students from other state under management category 15% enrollment was there in the last five years against the sanctioned seats. Out of which 50% of reserved category were filled. Several initiatives have been taken to address the needs of slow learners and advanced learners separately. All facilities are created for the physically handicapped students. Institution encourages teachers to use innovative pedagogies of teaching and learning. It is mandatory for all the teachers to use ICT in their teaching. Strong mentoring system is in place to deal with students individually. Teachers are recruited as per the norms by the AICTE and KBCNMU. Institute has approved PhD. Holder director and associate professor. Average teaching experience of the teachers at IMS is 12 years. 11% of the faculty are from other states in the last five years. Internal assessments are done as per the guidelines given by the university. Grievances related to exam branch are addressed and log record is maintained. Academic calendar is prescribed by the university. Internal exams are conducted as per the same calendar. Program Outcomes and Course Outcomes of all the courses are stated

and displayed in website. Attainment of course outcomes and program outcomes is done as per the norms of regulating bodies.

Research, Innovations and Extension

The Institute KYDSCT-IMS has constituted the research coordination committee and EQEP in the year 2016 to undertake the smooth functioning of research studies and promote research as well enhance management education quality at IMS. Under EQEP IMS organized several research promotion, students nurturing and development programme few are National Conference, International Conference, FDP, MDP and LDP. Under EQEP IMS Sakegaon-Bhusawal structured may short term certificate progarammes for MBA students which are additional input to students along with regular courses. IMS always engaged in social and extension activities and also support to Incubation Center facility to setup small scale business. The institute encourages faculty and students to participate in various national and international seminars, workshops, conferences, fellowship awards and higher studies to inculcate the research environment from time to time. The various departments in the institute conduct interdisciplinary research work. The implication of the same has been reflected in terms of publications and presentations at national and international journals, conferences. The faculty members have published more than 25 books of different subjects, and published more than 70 research articles in peer reviewed journals of national and international reputes. The institute has established collaborative linkages with various research organizations, institutes and industries to strengthen and promote component of education and research in the institute, which has benefited the students and faculty to understand the current perspectives and trends, besides helping to enhance the visibility of the institute. The Institute has MOU with some industries and organization, to exchange the research and education.

Infrastructure and Learning Resources

Infrastructure is a basic physical and organizational structures needed for the smooth operation of educational functions like teaching and learning mechanics. IMS has augmented the infrastructure to keep pace with academic advancement and growth. IMS develops the infrastructure as per the norms of AICTE, University & State government. The classrooms at IMS create an atmosphere that is conducive to learning and nurture the quest for knowledge that the students possess. All classrooms and seminar halls are equipped with ICT facilities.

There is as separate Hall with a seating capacity of about 120 Students that is used for conducting seminars, conferences, cultural events and other important events of the institute and it's also equipped with well audio and video system.

The Library aims to be a source of information and knowledge for students & faculty. We have collections of books, e-books, journals, newspapers, magazines and subscriptions of e-journal.

We have more than 25 Personal Computers with all required accessories & connected over the campus through LAN with Bus Topology & bandwidth 40 mbps. IMS has spacious playground for outdoor games like cricket, volley ball, football and badminton & also has independent sport room having Indoor game facilities like chess, carom, etc.

We have the administrative office for providing the smooth and efficient facility to all students. Canteen facility is available for all students and staff members at a reasonable rate. The garden is a well-tended area, displaying

a wide range of plants and with the spread of a green lawn.

Student Support and Progression

Eligible students get financial support from government of Maharashtra state in the form of tuition fee reimbursement. Institution, from the society, waives fee to students based on their request and justification. Capability enhancement courses for competitive examinations, Career counseling, Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga and meditation, Personal Counseling are offered to all the four year students. 70% of the students benefited from the program organized. Skills which are not completely covered in curriculum are addressed through vocational education and professional education certificate programs which are the additional inputs to nurturing and developing MBA students along with routine management education offered by MBA program to faced competitive business environment. Institution maintains grievance addressing system having sensitive to student needs in its values. More than 50% of the students get placements during their final year and rest find careers within one year from then. IMS collaboratively organized cultural and sports activities with neighboring campus KYDSCT's CoP. KYDSC Trust, Institute of Management and Science, Sakegaon organizes alumni meet once a year and feedbacks from alumni are used for improvements in student learning process.

Governance, Leadership and Management

With strong vision and mission, the IMS is providing the quality Management education since 2010.IMS Management body has set an evolving participatory system comprising of Chairman and Secretary at the helm of all affairs followed by the Institute Director, IQAC, and various committees working on various level with the different agenda. The governance is student centric. The Institute has prepared a perspective strategic plan at every year proposed by the Principal in coordination with Management, relevant committees. The proposed fund mobilization and deployment for the plan is approved by the Management. The faculty members are empowered in various areas by organizing various training program and deputing them for faculty development programs. Co-curricular and IQAC committee organizes empowerment activities at regular interval. The Institute is self-finance, private unaided institution thus its primary source of income is fees. The annual budgets of the Institute are proposed and passed through the LMC meetings and finally approved by the Chairman.Regular audits are conducted by internal and external auditors.IQAC of the Institute was established in 2016 and it played a significant role establishing the processing for providing conductive atmosphere for academic and research activity. A student centric structured organogram is developed for delivering effective process through different committees. Established process of academic audit and feedback from stakeholder, guide the IQAC for decision making.

Institutional Values and Best Practices

Institute of Management and Science, Sakegaon provided facilities to students during campus hours. A course on Gender Sensitization, Gender Equity, Global Warming, Waste Management and Women Empowerments are parts in curriculum. There are separate common rooms and counseling rooms available for male and female candidates. Solid, liquid and e-waste is managed in line with green building. Rainwater harvesting pit is made to preserve ground water in the campus. All green practices to reduce pollution are adopted. IMS strongly emphasized or importance activities and prevision like carbon free campus, plastic free campus, green campus and paperless office are the examples. Facilities for physically handicapped like lift, ramps, toilets, scribes and

etc are provided in the institution. Several initiatives have been taken up based on location advantage and disadvantages. Code of conduct for staff and students is made available online in the college portal. Institute emphasizes on core its core values. Institution offers course on Human values and professional ethics. Events for promoting truth, love, non-violence and peace are organized. Institution observes the birth and death anniversaries of great personalities. Institution maintains complete transparency in financial, academic and administrative functions. There are best practices EQEP and ATSC. IMS has incubation center to grow and support small business ideas of MBA students . One of the major distinctiveness of IMS which distinguish it from other management institutions in Jalgaon district, though IMS running single MBA program with average facilities and infrastructure dare to organize big events like two days National /International Conferences, MDP, FDP and LDP.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	INSTITUTE OF MANAGEMENT AND SCIENCE
Address	N.H.-06, Sakegaon, Jalgaon Road, Bhusawal
City	Bhusawal
State	Maharashtra
Pin	425201
Website	www.imssakegaon.org

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Director	Bhoopendra Nath Gupta	02582-255124	9326461501	02582-255125	imssakegaon@rediffmail.com
IQAC Coordinator	Sadique Shaikh	02582-225124	9923361978	02582-225125	sids_nsk@rediffmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	01-01-2010

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Maharashtra	North Maharashtra University	[View Document](#)

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
AICTE	[View Document](#)	04-04-2018	12	

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	N.H.-06, Sakegaon, Jalgaon Road, Bhusawal	Rural	1	2163

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
PG	MBA,Management	24	any graduation	English	60	34

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				2				5
Recruited	0	0	0	0	1	0	0	1	3	2	0	5
Yet to Recruit				1				1				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				4
Recruited	2	2	0	4
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	2	2	0	4

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	3	0	0	3

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG	Male	28	1	0	0	29
	Female	5	0	0	0	5
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	4	3	0	0
	Female	1	1	0	0
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	11	12	0	0
	Female	1	2	0	0
	Others	0	0	0	0
General	Male	11	19	0	0
	Female	2	5	0	0
	Others	0	0	0	0
Others	Male	3	4	0	0
	Female	1	1	0	0
	Others	0	0	0	0
Total		34	47	0	0

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 16

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
72	52	47	28	86

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
40	08	03	16	65

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	40	1	28	42

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	9	9	10	10

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	9	9	9	9

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 05

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
8455425.78	7049859.29	6621127.81	5825207.94	7691295.78

 Number of computers

Response: 35

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The IMS offers MBA, two year post graduate degree program. Though the institution does not have flexibility in the designing or revising the syllabus yet, it finds out innovative ways in the teaching methodology and offers the latest available knowledge. While redrafting the syllabus in the year 2017-18 our faculty Prof. Tanvir Sayyed was a part of revision of syllabus in university syllabus framing workshop at IMR, Jalgaon for this post-graduation course. Staff meeting is taken by the director prior to the beginning of the sessions and subjects are allocated to the staff members. Teaching plans are prepared giving the details regarding the number of lectures required per unit, per chapter wise. It also includes the books that will be referred for that unit, the number of case studies that will be discussed in case of theory subjects & the number of problems in case of practical subjects. Then lesson plans are prepared for every single lecture which bifurcates the 60 min. of each lecture with the contents. After regular intervals syllabus covered by faculties is checked in staff meetings. At regular intervals oral informal feedback is taken from the students by the director and accordingly if required suggestions are made. Regular class test & assignments are given and extra coaching is also given to the below average students in order to cope up with their studies. Time table is religiously followed. The academic coordinator monitors the effectiveness of the academic progress of the students. Mentoring system is one of the important features of our college. Every faculty handles certain number of students and takes their full responsibility. Any problems either personal or related to teaching or subject are discussed by the students with their mentors. Further to enhance the performance, the institution conducts seminars, workshops or gives power point presentation topics to the students. IMS also conduct new methodologies to develop business skills in students in the form of various events like "Business Games, Business Simulation, Business Drama, Business Essay Writing, Brand logo Designing, Case studies, mock test and mock interviews" are few examples. IMS run **"Certificate Program in Business Leadership"** to set leadership qualities along with managerial skills.

Institute also designed "**Certificate Programme in Professionalism & Corporate Communication Skills", "Certificate Programme in Financial Derivatives"** and "**Certificate Programme in Family and Small Business Management & Development"** to develop managerial skills and potential in students along with regular course work which markup to corporate demands for employment. We also set social norms & ethics in students through social activities like, SBA, Plantation, Environment & sustainability, green business, waste management, climate change, global warming, sanitation, save child, save forest, save water & save Earth etc. campaigns on regular basis. We also conduct CSR, ISR, UBA activities.

IMS successively implemented e-Learning system as setup LMS (Learning Management System) in collaboration with **VMEdulife Pvt. Ltd., Pune**. Using LMS we carried out all the necessary educational activities through faculty self portal as well as every student also has their own portal for faculty-student interaction.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 15

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
06	06	01	01	01

File Description	Document
Details of the certificate/Diploma programs	[View Document](#)

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 10.42

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Details of participation of teachers in various bodies	[View Document](#)
Any additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 0

1.2.1.1 How many new courses are introduced within the last five years	
File Description	**Document**
Details of the new courses introduced	[View Document](#)

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.	
Response: 01	
File Description	**Document**
Name of the programs in which CBCS is implemented	[View Document](#)

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 40

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
72	52	0	0	0

File Description	**Document**
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

KYDSC Trust's, Institute of Management & Science (IMS) to conducts social, welfare and extension activities collaboratively with any NGO or Government body. Along with faculty members and MBA

students with the relevant person of that particulars bodies on organization. We are not only create awareness on serious and needful social issues but also tried very well their problems to solve. We have organized "Swach Bharat Campaign" on their problems issues like Sanitation, toilets construction and IMS conduct such campaign on various places like Padalsa and Sakegaon, with intention to keep city and nation clean and so on. We have motivated the people for their implementation and organized "Unnat Bharat Abhiyaan" campaign on theme "Woman employment and Empowerment" and our team visited to Kandari area in Bhusawal to counsel, support and aware woman's how they can established their own small household business & also introduced them to contribute Indian "swach Bharat Campaign and what are the Indian, Government provisions available for them". We organized several events human values, rights and gender equity By realizing the need of "Women Education" In issues like we organized "Beti Bachao Beti Padao" campaign at Nashirabad, We gives our emphasis on" Gender Discrimination & Corrective Measures", Guest lecture on "Gender Identification, Abortion and Discrimination" delivered by Dr. Deepali Gothwal from New-Life Hospital, Bhusawal. In human values we have organized "Seminar on Professional Ethics &Human Values (SPEHV-16)" at campus. We have organized workshop on IPR and guest lecture on benchmarking, Academic Integrity and Plagiarism. We organized on several guest speech on Climate change, Carbon credit, Global warming, Waste Management and E-waste management. IMS support to Digital India Vision and organized awareness program on Digital Money and uses at villages. We also organized Business related activities like "Brand Logo Design competition (BLDC), Business Essay Writing (BEW) and business Game Competition (BGC)" at IMS campus for students overall skills development. We organized blood donation camp with Red Cross as well as motivate our students for Organs donation. We are also trying to create awareness on several serious social issues in nearby areas using board, banners, wall pent drawings, slogan, messages and images on 'save water, save energy, waste management, sanitation, water & air pollution management ,green practices, avoid polythin/plastic, gender equity, save girl child, educate India, digital India climate change, organic agriculture and business and so on. IMS Sakegaon also engage in green and sustainable practices and hence organized two major events National and International conferences on social centric issues for planet cultivation, monitoring and protection like waste management, waste to energy conversion, organic farming and green business and so on. Which are the additional inputs to supports   Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics from IMS.

File Description	Document
Any Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 2

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 02

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 16.67

1.3.3.1 Number of students undertaking field projects or internships

Response: 12

File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E.None of the above

File Description	Document
Any additional information	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Any additional information	[View Document](View%20Document)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.28

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 54.33

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
60	12	47	0	44

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
60	60	60	60	60

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 66.21

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
29	08	03	01	34

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

Learning level: Advanced learners and Slow learners:

The IMS organizes orientation program for the parents and the students at the commencement of the programed for the new batch every year. The program would help students and parents get familiarized with the institution, curricular and co-curricular activities, facilities, rules and regulations etc. Before the commencement of the classes, the different requirements of the students are identified and addressed at the earliest by way of a strategic approach. Every year students are given a training on communication skills, personality development, time management and motivational sessions. In order to motivate both the slow and quick learners workshops are organized to enhance their skills. Skill development clubs arrange workshops with hands-on session to improve students programming skills. With the active participation of advanced learners as coordinators both set of students get benefited. Guest Lectures are arranged for the students to help them gain industry and practical knowledge from the experts.

Advanced learners:

· High performing students are identified on the basis of internal assessment, university examination, and involvement in classroom.

· Students are encouraged to be members of professional bodies like CSI and organize technical events.

· Advising to participate in group discussions, technical quizzes to develop analytical and problem-solving abilities in them and thereby to improve their presentation skills.

· Various club activities are conducted by all the departments in the respective areas to mould the students in corresponding field.

· NPTEL session is conducted for all the subject for tough topics.

· Students are also provided opportunities to develop their creativity by participating and organizing intercollegiate as well as national level technical symposiums.

·

- **Slow learners:**

· The Institute practices a robust student academic counselling process. During the time of admission Principal interacts with the parents and the student to assess their need and aspirations. Further during the course of study group of students are assigned to a faculty for counselling.

· The counsellors monitor academic performance and interact frequently to understand and assist any student with issues that affect their ability to learn or impede their academic success.

· The institute has a system to communicate performance and attendance of students to parents regularly. A set of 20 students are assigned to a faculty as mentor and personal and academic care of the student is taken care of by the corresponding mentor.

· Mentors communicate regularly with the parents and also send them sms along with the report cards after the completion of each assessment test.

· Care is taken by faculty in monitoring the performance of slow learners. Faculty members do periodic interaction with parents about the performance of slow learners.

 · Learning material prepared by subject handling faculty members is verified by the expert committee and will be uploaded in the portal regularly for student's reference.

 · Departments conduct remedial classes, provide course notes for students especially the slow learners and those students who are at the verge of dropping out due to arrear subjects.

File Description	Document
Link for Additional Information	[View Document](#)

2.2.2 Student - Full time teacher ratio

Response: 7.2

File Description	Document
Any additional information	[View Document](#)

2.2.3 Percentage of differently abled students (Divyangjan) on rolls	
Response: 0	
2.2.3.1 Number of differently abled students on rolls	

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

a) Lecture method. During the lectures, teachers use various teaching aids such as white board, presentations, videos, etc. to make this method more interesting. Teacher student interaction is encouraged and difficulties encountered by the students are discussed during the lecture as well as informally after the lecture. This method is very useful in developing a rapport with the students.

b) Interactive learning. Teachers also use the interactive method of teaching and conduct group discussions in class rooms. Students are divided in groups of 5-10 students and are encouraged to discuss subject and speak on national, international and social topics. Faculty members also use methods such as role plays, quizzes, puzzles, case studies, extempore, management games, and debates and so on to make learning an interesting experience. These activities are also conducted as lectures under the title general awareness and Business Communication development.

c) Independent learning. Teachers encourage students to work independently to complete projects. Projects are also useful in developing problem solving and research skills among the students. Specialization subjects (Marketing, Finance, Human Resource Management) for MBA III Sem and IV Sem and so on, activities like preparation of field visit reports, preparation of business plan, market survey, comparative study, advertising etc. are undertaken by the students.

d) Collaborative learning. To inculcate collaborative learning among the students, following methods are adopted by the Institute:

i) Students are encouraged to pursue research projects, projects with different organizations and so on

under the able guidance of faculty members.

ii) To inculcate leadership skills among students and for overall personality development, students are encouraged to organize and participate in various events such as club activities, intercollegiate events.

iii) Faculties make groups in the class room and assign different activities related to syllabus on this basis a positive competitive environment is created in the classroom.

v) The Institute also organizes industry visits for the students to various industries. A number of guest lectures and workshops are conducted for the students. Experts from respective fields are invited on the occasion. These sessions have proved useful in updating the knowledge of the students as well as teachers in their expertise.

e) **Infrastructure.** The best infrastructural facilities are available to the students. Teachers often use ICT to make learning an interesting experience. This minimizes the monotony of the lecture and makes understanding simpler and an enriching experience. Students are also encouraged to give presentations in the class by using the latest technology. The Institute provides 24 hours free internet facility to all the staff and students. Students are encouraged to use internet as learning resource for assignments on current topics as well as for projects

f) **Library.** Library is equipped with CDs and DVDs on topics such as file structures, database concepts and so on. The teachers make effective use of library, journals to make learning an interesting and enriching experience for the students.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 90

2.3.2.1 Number of teachers using ICT

Response: 9

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 12

2.3.3.1 Number of mentors

Response: 06

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

A) Innovation in teaching- learning

a)Innovative Culture :

Innovative culture refers to optimum collaboration between the teacher and environment. Management Institutions are Integrating Innovation into their Cultures by adapting the following:

 1) Placing a Priority on teaching Innovation in classroom

2) Strategic Planning for implementation of Innovation

3) Establish Innovation Metrics and Reward Innovation for faculties

 4) Focus on overall Vitality and enthusiasm in teaching

5) Educating faculties about Creativity and Innovation with teach-in aids

6) Designating a person at Top Level of the institute Dedicated to Innovation (ie: Chief Innovation officer)

 7) Designing Workshops and Group Activities designed to Stimulate Creativity and Innovation

8) Rewarding Most Creative person in the institute (Everyone in the institute should know)

9) Keeping an Innovation Journal

10) Holding Innovation Days, Jams & Contests (kind of a Science Fair for Innovation!)

11) Creating Web-based Innovation Programs and Portals

12) Promote faculties to Spend time on research Activities

13) Actively Participating in Open Innovation (people at various levels of the institute should involved) 14) Freeing up Resources for New Innovations

b) Effective Teaching Practice:

1) Problem-Based Learning approach: Problem based learning Overton [14] involves asking a question to a group of students who are provided with resources. It is widely used in management education.

2) Project-Based Learning approach: Project-based learning Graham [12] mostly used in engineering education it begins with an assignment given to the student to carry out a final product —a design, a model, a device or a computer simulation.

3) Student Centered Learning approach: it refers to provide opportunity to students to take control of their own learning. This approach helps the innovator to identify students learning goals and how they organize their learning. Sheffield Hallam University [15]

4) Active Learning approach: Active Learning Bonwell and Eison, [1] means students are involved in doing things and actively participating in the lecture room or laboratory during study or project work.

5) Co-operative Learning approach: It refers to the student benefits of learning in collaboration with other students. Innovator poses a question after teaching a particular topic and gives all students a few minutes to consider their own answer. After whole discussion one Student formulates a joint answer which combines the best features of their individual solutions.

a)Stages of creativity

According to taylor creativity is perceived as a hierarchy from a low to progressive higher level [8] Taylor's hierarchy of creativity Taylor's hierarchy of creativity is often portrayed in the shape of a pyramid with the lowest, most fundamental levels of creativity at the bottom and the highest for emergent at the top

Level 1: expressive creativity: Encourage students for unique idea

Level 2: technical creativity: Encourage students for creation of products with consummate skills

Level 3: Inventive creativity: Encourage students to develop new use of old things or new ways of uses

Level 4: innovative creativity: Encourage students to develop fundamental principles and thoughts

Level 5: emergent creativity: Encourage students to develop most realistic principles

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 106.67

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 10.67

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	1	0	0

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 0.35

2.4.3.1 Total experience of full-time teachers

Response: 3.50

File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 52.08

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	1	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 11.11

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	1	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Reforms introduced by the Institution:

1. The Calendar of events prepared in tandem with the University Calendar also provides information on the set dates for tests, assignments, Model Exams, counseling etc., so that students can plan the course of action.

1. The question paper patterns for the internal examinations have been standardized by the institution, in respect of Units coverage with a view to quantitatively assess the specified Course Outcomes for each course.

1. The College Examination Cell holds the onus for all exam related activities and coordinated efforts of all the stakeholders the entire evaluation system is managed. Student scores are promptly intimated to the students as well as their parents.

1. Retests are conducted for students who fail to secure minimum % marks, with a special timetable framed for that purpose

.

1. The Unit Test marks and attendance are promptly entered in internal marks and attendance entries are made in the university web portal as per the schedule.

1. The institution is identified as a center for valuation by the university.

1. Faculty members are invited for setting question papers, to officiate as external aswell as internal examination members by the university for various purposes.

Reforms introduced by the University:

1. University has created web portal for entry of internal marks and attendance in slots over the semester.

1. A provision has been created by the University for entering the feedback in the university web portal on the end semester examination question paper, by respective faculty members involved in the course.

1. In recent years university has developed a Question bank of their subjects of specialization.

1. During university paper evaluation, teachers with minimum three years of experience and university approved are called for evaluating answer scripts.

1. The University has created systems through which students can opt for Photocopy of the answer script and also apply for revaluation. In case of the contention of thestudent being right, the University reimburses the the fee paid for ChallengeEvaluation.

File Description	Document
Link for Additional Information	[View Document](#)

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

2 internal assessement transparency:

Team of teaching and non- teaching staff. The Cell conducts all the proceedings of the internal evaluation mechanism as per the schedule and procedure laid out by the affiliating

2) University prescribes 60:40 patterns for all Postgraduate courses under Commerce & Management Faculty (where 40 marks are for internal evaluation). The institute can boast of having senior faculty members who were able to influence the Board of Studies of the University into following a strict rigor and transparency especially in the internal assessment of MBAcourse As per the University directions, weightage is given to attendance, student Performance in tests, assignments and classroom participation while deciding the Internal marks.

Head	Marks	Evaluating Authority
Internal test-I	10	
Internal test-II	10	
Attendance, Behavior and classroom participation.	10	Concerned Faculty

Assignments	10
Total	40

3) After the evaluation in a transparent and fair manner, the marks are entered in the University Web Portal as per the schedule.

4) The evaluation system also makes space for Communication Lab, Presentation Skills,

Technical Seminars and classroom participation of students.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

College level Grievance redressal mechanism:

1. Systems are put in place for the students to approach the subject teachers in case of clarifications.

1. The entire examination proceedings are overseen by the College Examination Cell which also takes up the responsibility of redressing the grievances if any.

1. Students can also approach the Principal in case of requirement.

1. One teacher is appointed by the Principal to interact with the University regarding the grievances of the students if the need arises.

University level Grievance redressal mechanism:

1. University follows a well laid out process and procedure for evaluation

1. A host of reforms have been implemented by the University to iron out the hardships for the students.

1. Facility has been provided to the students to apply for photocopies of the answer scripts.

1. Opportunity is provided to the students to go in for Challenge evaluation in case of discrepancies in the evaluation process.

1. Challenge evaluation fee is reimbursed to the students in case of improvement in the grades in comparison to the first evaluation

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

4Academic calendar:

1. Before the academic year begins and before each term begins, planning for the term is undertaken. Course coordinators distribute course contents to Faculty. Faculty gives its preferences of subjects and courses. After subjects and courses submission to the respective course coordinators meeting is held to decide on the subjects to be allocated to specific faculty. The faculty gets time to prepare and plan for the term on the allocation basis. Study material is prepared for various subjects by the concerned faculty members. In case of new subjects that are introduced or changes in the existing syllabus, faculty is given support for learning these new areas through FDP whenever possible and due additions are made to the reference books in the library.

1. Timetable is prepared and displayed well in advance before each term begins.

1. Academic calendar is prepared considering DTE and University directives

Teaching plan

1. Prior to the commencement of the semester, each faculty is required to draw a session plan with details of topics to be covered in each session, mode of lecture i.e. to specify Power point presentation, case study discussion , role play or any other activity.

1. Each faculty provides document of all the sessions in line with the syllabus, bifurcation of how internal marks will be decided. All the above is done in line with guidelines laid down by the University.

1. Continuous assessment is undertaken and students are informed about the internal examination pattern and schedules

Time Table:

Academic Co-coordinator makes the time-table and provide to all the Faculties. While preparing Timetable we follow the guidelines of SGBAU syllabus for the number of credit hours for each subject and we also include tutorial lectures and remedial lectures.

Evaluation Policy:

1. The Institute believes in continuous evaluation of student as per the North Maharashtra University, the PG courses are of 60-40 pattern, 40 marks being the internal assessment

1. The Institute conducts an internal examination for 20 marks in semester. 20 marks are set aside to be given by the individual faculty based on the students 'performance in the classroom attendance, presentations, classroom interactions, practical in computer related courses, case study, group discussion, participation in events, seminars, and branding activities, industrial visits, placement activities, surveys, assignments etc.

1. A consolidated statement for 40 marks is displayed prominently on notice boards. Students who have disqualified the internal assessment are given an opportunity to cope by way of re-internal of 40 marks.

1. In addition to the above, keeping in view the rural background of students some courses conduct a full-fledged preliminary exam in line with University exam, this examination is of three hour duration and the question paper is set on the lines of the University. The answer books are evaluated and students are given to analyze their performance by showing them their answer sheets. The students are thus aware of their shortcomings and lacunas and helps them to be well-prepared for their university examination

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

101

102	C
103	M
104	H

105	B
106	C
107	C

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Attainment of outcomes

Faculty observation – The faculty continuously assess the students through their class participation and involvement in the institute activities. Review of performance after internal assessment is done by respective faculty and extra efforts are made for weak students by special guidance and asking them to repeat the computer practical wherever necessary. Informal general feedback from industry is and cognizance of strong as well as weak areas mentioned by them is used for further improvement.

Assessment through Activities and presentations – As a part of continuous evaluation the students are required to actively participate in various activities of the institute as well as through PowerPoint presentations on their subject matter. Also, through various assignments the faculty is able to assess the achievement of the expected learning outcomes

Examination Result Analysis – Result analysis is done after the university declares the results. The course coordinator do the result analysis of every student to see the academic progress of the student and feedback is given. This analysis is used for planning the pedagogy and lesson in the consecutive semesters.

Mentoring – For courses like MBA a mentor mentee scheme has been introduced from the year2013-14. Eight senior faculty members of MBA including the were allotted a set of 24students on admission to the MBA program. They were designated as mentors. An individual information profile was designed and made to fill by the students which also included their photograph along with their personal. Students interacted with their allotted mentors about their problems in general mostly related to their rural backgrounds, their inability to communicate in English, and a few of them were concerned about their economic status

File Description	Document
Link for Additional Information	[View Document](#)

2.6.3 Average pass percentage of Students

Response: 28.57

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 8

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 28

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 2.98

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of project and grant details	[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 10

3.1.2.1 Number of teachers recognised as research guides

Response: 1

File Description	Document
Any additional information	[View Document](#)

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 9

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

KYDSC Trust's Institute of Management & Science (IMS) start up Incubation Center facility since last year to provide expert support to setup new business to Mr. VishvasKhadke along with his two business partners, our MBA student. They setup their organization with registered name " Manraj Innovation Pvt. Ltd., Jalgaon".

They setup and intention to expand business with vision "Our vision is to bring our students into 21st century through innovation and modern technology and create a cooperative engineering enterprise in which a community of engineers works together for a rural development and nation development." And Mission "Develop world-class technology in the field of electronics, automobiles and Robotics hatching from tier 3 & 4 Cities for rural development using our products." Mr. Vishvas Working with Mr.AmeyRane and Mr. Manish Bhavsar with organization structure as Mr. VishvasKhadke-CEO, Mr. AmeyRane-MD and Mr. Manish Bhavsar-Operational Director respectively. They setup business with objective to provide business solutions, concepts and Business consults in all domains. We focusing our full attention and devotion on three aspects as:

1. To detect problems – Whether there's a decrease in sales, cash-flow issues, or internal management problems, there are issues within a company that need to be fixed. Sometimes it's difficult to find these problems and it's better to hire a professional who can assess everything with a different perspective. A business consultant can come in and detect these problems by conducting tests and doing research.

2. Provide solutions – Detecting the problem is only half the battle. A good consultant will sit down with the owner, and provide an efficient course of action in order to fix the problems. The initial cost to hire a consultant may be high, but in the long run it is saving the company a lot of time and money.

3. Optimization – Some companies do not even realize how inefficient some of their work practices can be. Or they are aware of it, but they don' t know how to fix it. Hiring a consultant can help provide the company with a fresh outlook on new ideas, evaluate the business as a whole, and determine the best approach towards increasing productivity levels.

The primary roles of Manraj Innovation Pvt. Ltd. are

1. Consulting, advising, and creating programs to fill the gaps between actual situations and desired ones
2. Developing management and supervisory skills
3. Assessing the actual situation
4. Improving work performance and organizational communication
5. Increasing employee motivation and morale
6. Defining the company's mission, goals and objectives
7. Achieving customer satisfaction and customer loyalty
8. Coaching, guiding and training employees
9. Raising the company's customer base and market segment

Regarding this business establishment Prof. Md. SadiqueShaikh , Asst. Professor & IQAC Coordinator,

IMS, Sakegaon assisting as Incubator to the Organization of Manraj Innovation Pvt. Ltd. Since last year and work is very progressive this project passed from initial level and near to finish in future. Organizations of IMS and Manraj Innovation always looking to new possibilities with Goal Narrowing and Brain Storming.

File Description	Document
Any additional information	[View Document]
Link for Additional Information	[View Document]

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 6

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	2	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	[View Document]

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
Any additional information	[View Document](#)

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 00

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 2.4

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	9	0	1	1

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

KYDSC Trust's, Institute of Management & Science (IMS) always pay genuine attention to conducts social, welfare and extension activities collaboratively with any NGO or Government body in nearby areas town, villages etc. along with faculty members and MBA students. We are not only wanting to create awareness on serious and needful social issues but also tried very well to solved them and implement solutions in societies. We have organized "Swach Bharat Campaign" on several serous issues like Sanitation, toilets construction and use at various places like Padalsa and Sakegaon, with intention to keep city and nation clean and so on. We have organized "Unnat Bharat Abhiyaan" campaign on theme " Woman Employment and Empowerment" and our team visited to Kandari area in Bhusawal to counsel, support and aware woman's how they can established their own small household business, what are the Indian Government provisions available for them. We organized several events on human values, rights and gender equity like sensitive matters. In continuation mentioned we organized "BetiBachaoBetiPadao" campaign at Nashirabad, One day awareness campaign on "Gender Discrimination & Corrective Measures", Guest lecture on "Gender Identification, Abortion and Discrimination" delivered by Dr. Deepali Gothwal, New-Life Hospital, Bhusawal. In human values we have organized "Seminar on Professional Ethics & Human Values, (SPEHV-16)" at campus. We have organized workshop on IPR and guest lecture on benchmarking, Academic Integrity and Plagiarism. We organized several guest lectures on Climate change, Carbon Credit, Global warming, Waste Management and E-waste management. IMS support to Digital India Vision and organized awareness program on Digital Money and uses at villages. We also organized Business related activities like "Brand Logo Design Competition (BLDC), Business Essay Writing (BEW) and Business Game Competition (BGC)" at IMS campus for students overall skills development. We organized blood donation camp with Red Cross as well as motivate our students for Organs donation. We are also trying to create awareness on several serious social issues in nearby areas using board, banners, wall pent drawings, slogan, messages and images on 'save water, save energy, use solar energy, waste management, sanitation, water & air pollution management, green practices, avoid polythin/plastic, gender equity, save girl child, educate India, digital India climate change, organic agriculture and business and so on.

File Description	Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 4

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	1	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 8

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	2	2	2	1

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids

Awareness, Gender Issue, etc. during the last five years

Response: 63.04

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
43	43	30	24	20

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document](#)

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 6

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	2	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	[View Document](#)

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs

with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

K.Y.D.S.C Trust's Institute of Management and Research, Sakegaon has adequate all necessary facilities as per the norms of AICTE, New Delhi, DTE Maharashtra Government and North Maharashtra University Jalgaon. We have green campus with neat and clean classrooms with comfortable seating arrangement for MBA students followed by all necessary teaching and e-learning aids like LCD projectors, white boards, and computer system.

Our campus has main office, director cabin, board room, central room, maintenance office, security office, examination control office, boys and girls common rooms, cafeteria, first aid and sick room, placement office, computer lab, language lab, well arrange laibieries and staff room.

All the halls, labs, rooms and cabins as per the carpet areas instructed by AICTE saturated bodies' strictly. Institute use to proper labeling of all the divisions, rooms and cabins of the buildings with notice boards, display board and stand board to address all the notices and communication properly with students.

IMS has good titles numbers of books, study materials and self-help books to the students for overall development curriculum. We have started learning management systems (LMS) to promote the digitalization and e-learning in academic from academic year 2017-18.

File Description	Document
Link for Additional Information	[View Document](#)

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

KYDSC Trust's IMS Sakegaon, Bhusawal organized cultural & sports events on regular basis. Institute always use to motivate all enrolled students to make their active participation in gathering, cultural event, host during conferences and seminars as well as keep aware and meditative them for physically and mentally fitness using sources sport activity, mediation and with arranging with physical fitness camp for them. We have gymkhana and sports room for students' welfare.

IMS always motivate and take initiatives for student's participation in all types of indoor and outdoor games organized by IMS, College of pharmacy and inter-colleges on Bhusawal.

IMS also has excellent Sport club and Gymkhana facilities as:

Sport Facilities:

Indoor Sports:

Carom

Chess

Table tennis

Outdoor Sports:

Cricket

Volleyball

Badminton

Hockey

Kabaddi

Khokho

Gymkhana:

Treadmill

Dumbbells

Dips

Press, rods & Plates

Jumping rope

Weight Lifter

Yoga Center:

IMS every year celebrates "Yoga Day" and also Yoga scheduling is regular practice at campus for Staff, faculty and students.

Cultural Activities:

Gathering Participation

Signing competitions

Dancing competitions

Folk dance

Guitar and piano play

Festival Celebration:

Dasehera, Navaratri and Dandiya celebrations

Diwali Celebration

Eid Celebration

HoliCelebrationGanesh Festival and Bhandara.

File Description	Document
Any additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 80

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 04

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)
Link for additional information which is optional	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 0

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
4.24	70.45	4.03	11.02	5.34

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The libraries at KYDSC Trust's IMS are more like Integrated Knowledge Resource Centre's that are stocked with over 4482 books, periodicals, references, national and international journals, covering all aspects of academic studies and research materials. IMS Library has also offer some J-gate online journals. Some of the online resources. IMS Library Section is centrally located, well laid out, and aesthetically designed to make it an inviting place with the ambiance that is suitable for learning and scholarship. Library buildings have provision for both individual and group studies making room for interaction, discussion and quiet studies. Adequate space is provided for browsing and relaxed reading.

Libraries at all campuses are equipped with adequate number of sign boards and guides for smoother and Convenient movement of goods, services and users the library has open access to its collection for all student, faculty and staff. All buildings have fire detection alarm and firefighting systems installed. Library buildings have ramp, escalators and lifts for easy and convenient access to differently-abled users.

KYDSC Trusts, Institute of Managemenet & Science (IMS) is developing Institute in Jalgaon District, hence we also in developmental phase of our Library at IMS and in process to purchase ILMS.

File Description	Document
Link for Additional Information	[View Document](#)

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Name of the Book/Manuscript	Book No	Name of the publisher	Name of the author	No's Copies	of Ye Pu
The Next Global Stage	423	Pearson Power	Kenichi Ohmae	01	20
The 86% Solution	413	Pearson Power	Vijay Mahajan &KaminiBangal	01	20
Lead Like Jesus	425	Pearson Power	Ken Blancharrd& Phil Hodgis	01	20
Ignited	432	Pearson Power	Vince Thompson	01	20
Leading- At A Higher Level	406	Pearson Power	Ken Blanchard	01	20
Self-Analysis	346	Bridge Publication	L. Ron Hubbard	01	20
Everyday Greatness	427	Pearson Power	Stephen R. Covey	01	20
Big Winners & Big Losers	416	Pearson Power	Alfred A. Marcus	01	20
The Wal-Mart Way	417	Pearson Power	Don Soderquist	01	20
Measurements Matters	424	Pearson Power	Brooks Careder& Patrick Ragan	01	20
S-Business	419	Biztantra Publication	James A. Alexender& Mark W. Hardes	01	20
The Next Global Stage	423	Pearson Power	Kenichi Ohmae	01	20
The 86% Solution	413	Pearson Power	Vijay Mahajan &KaminiBangal	01	20
Lead Like Jesus	425	Pearson Power	Ken Blancharrd& Phil Hodgis	01	20
Ignited	432	Pearson Power	Vince Thompson	01	20

Leading- At A Higher Level	406	Pearson Power	Ken Blanchard	01	20
Self-Analysis	346	Bridge Publication	L. Ron Hubbard	01	20
Everyday Greatness	427	Pearson Power	Stephen R. Covey	01	20

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.2

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.2344	0.369	8.19	1.66	0.55

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	[View Document](#)

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 25.61

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 21

File Description	Document
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

IT Service Management:

Name and details of IT service provider (mention details of website provider, Internet provider, LMS provider)

Website Provider:

Mr. Vishal Mantri

OM Software's and Advertisements

E14, Second Floor, Golani Market, Jalgaon

Cell No: 9226788840

Web: www.omwebsolutions.com

IT/Internet Provider:

Mr.KishorPachpandey

Mahalaxmi Systems

Shop No. 13, Venkatesh Complex

Mamaji Talkies Road,Bhusawal

Contact: 77898400402

Email:mahalaxmisystemsbsl@gmail.com

LMS Provider

Mr. AbhijeetYeole

BDO

VMEduLife Pvt. Ltd.

S.No. 228, Office No. 404, Sanskriti Arcade, Wakad opposite to

PCMC School, Pin-411057, Pune, India

Tel. No. 020-65272872, email: info@vmedulife.com

Information Security:

Details regarding authorized access to institution computers, whether computers are supported with Login Ids and Passwords.

Yes, Every PC in Office, Cabins, Library and Computer Laboratory has login ids and passwords.

Network Security:

Mention name of the firewall preventing unauthorized access from outside through internet or through intranet.

QH- Firewall

Whether Students and stakeholders have access to all the learning resources, database and websites?

Yes, Students and stakeholders can use systems for educational purpose like literature survey for Field work, Project work, seminars, assignments etc. with blocking non relevant websites.

Is there any provision for blocking of websites which do not come under preview of learning resources?

Yes, we used to network security components in NP/QH anti-virus software's.

Risk Management:

Server backup facility, frequency for server back-up

Yes, we have "Backup & Recovery" mechanism implemented at IMS Computer Lab., Library and office to retrieve data if failure occurred by any means.

Software Asset Management:

Maintenance of software asset and software related issues

Yes, we have given contract regarding these aspects to Mr.KishorPachpande.

Green Computing

Efficient power consumption by using LCD monitors, screen saver, IT upkeep practices, and to dispose all IT wastes in environmentally sustainable manner.

Whether institute has this facility?

Yes

Kindly elaborate the procedure.

We have power saving electronic devices such as LED and LCD monitors, low power consumption CPUs, off all I/O devices like printers, scanners, web cam etc. when not in use, set idle sate or screen saver on monitor or set auto monitor off when not in use. Properly switch off fans, ACs, UPS and other electronics/Electrical appliances.

We refurbish or reuse old computer and devices either "repairing them or replacement of defective parts". Only if strong need appear than purchase new systems with donating old system to NGO, School etc.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.3.2 Student - Computer ratio

Response: 2.06

File Description	Document
Any additional information	[View Document](#)

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 35-50 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document
Any additional information	View Document
Link to photographs	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 0

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	0.05	0.05	0.05	0.38

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Any additional information	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The IMS has a dedicated maintenance department responsible for carrying out the duties of Estate Office and is responsible for overseeing the maintenance of buildings, class rooms, laboratories, hostels,

cafeterias, sports facilities, utilities, lawns etc. A maintenance committee is constituted at IMS campus who oversees the maintenance and upkeep of the physical infrastructure, facilities, green areas etc. The IMS and neighboring COP campuses has qualified and skilled manpower for civil work, electric work, plumbing, carpentry work, horticulture etc.

Maintenance of infrastructure facilities, services and equipment's is done as per following details:

1. The infrastructure facilities such as class-rooms, buildings, hostels, green areas etc. are maintained by the maintenance department at each campus.

2. The IMS has power management unit to ensure uninterrupted power supply and maintenance of electrical assets. The maintenance of equipment like Generator Sets, General Lighting, Power Distribution System etc. are undertaken as per their preventive maintenance schedules, guidelines by the equipment supplier.

3. The maintenance of equipment's for water pumping plants, sewage, etc. are undertaken as per their preventive maintenance schedules, guidelines by the equipment supplier.

4. Maintenance of Services: The IMS provides various services / facilities to the students, faculty and staff and are maintained by respective service providers as per contract:

- Cafeterias facilities
- Banking / ATMs facilities & services with Kotak Bank Branch Sakegaon Linkage.
- Gymnasium facilities
- Gaming Arcadia facilities
- Sport Club
- Hobby Center
- Counselling Center

- Books & Stationary facilities
- Xerox center
- Departmental Store, etc.

IMS Clinic, sports facilities, etc. are maintained by the administration office as per the laid down guidelines.

Housekeeping services are outsourced and available on campus 24 x 7.

Maintenance of Equipment's: The IMS has laid down guidelines and structure for the maintenance of various type of equipment's as under:

The IMS has a dedicated cell to look after the repair, maintenance and upkeep of labs of all teaching and research institution. Further, major lab computers & equipment's are under Annual Maintenance.

Teaching aids such as LCD Projectors, PA Systems, Laptops, Desktops, Printers, and Wi-Fi etc. are maintained by IT Helpdesk department.

Fire Fighting equipment's in various blocks, class-room, labs, hostels, offices, etc. are maintained by Fire& Safety Department.

The respective departments conduct a periodic audit to ensure timely corrective action for proper functioning of the various equipment's & gadgets

File Description	Document
Any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 43.12

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
44	08	03	16	65

File Description	Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 10.17

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	05	05	05	05

File Description	Document
Any additional information	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. **For competitive examinations**
2. **Career counselling**
3. **Soft skill development**
4. **Remedial coaching**

5.Language lab

6.Bridge courses

7.Yoga and meditation

8.Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 0.83

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	00	00	00	00

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 2.78

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	00	00	00	00

File Description	Document
Details of the students benifitted by VET	[View Document]
Any additional information	[View Document]

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document]
Details of student grievances including sexual harassment and ragging cases	[View Document]
Any additional information	[View Document]

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of student placement during the last five years	[View Document]
Any additional information	[View Document]

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 0

5.2.2.1 Number of outgoing students progressing to higher education

File Description	Document
Details of student progression to higher education	[View Document](#)

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

With the objective of inculcating the qualities of leadership, organization, and responsibility in the students, an active Student Council is in place along with a strong representation of students in the academic and administrative bodies/committees.

The Institutional Quality Assurance Cell (IQAC) is constituted at KYDSC Trust's IMS, Sakegaon-Bhusawal under the monitoring of Prof. Md. Sadique Shaikh Coordinator of IQAC Cell with faculty members from Academic and Management members from administrative units, a few faculty members and a few distinguished educationists/representatives of local committee. Students are the members of Institutional IQAC. Overall control and monitoring of Institutional IQAC is through Quality Assurance and Enhancement Unit (QAEU) for the effectiveness of the overall processes and systems.

The Class Representative (CR) system is fundamental to student representation as leaders. It allows one male and one female student to represent each class of 60 MBA students at IMS, with regular meetings at end of each month to ensure the system's efficiency and effectiveness in putting forward the interests and views of the students. Monthly CR Meetings are conducted during the semester. CR meetings play a major role to assess teaching, learning and support services provided to the students by the Institution. Office of Director, Student Academic Affairs and Support Services measures and monitors the functioning and effectiveness of the CR system.

IMS Institutional Club /Committees elect Student council President, Vice Presidents, Member Secretary and Treasurer Positions, where students organize domain specific events, extra-curricular events (non-domain specific), competitions and conferences honing their subject expertise skills in addition to their leadership skills. Club/Committees are platforms that offer a plethora of opportunities to students to give them a voice of their own and shed their inhibitions through an enriching and engaging experience.

Club/Committee activities, workshops, Intra-Domain and Inter-College/Institute competitions enhance the communication skills, team management skills, leadership skills , time-management , resource

management skills and above all builds confidence in each student. Through the Club/committee platform, provided by the Institution/College, students learn to do practical implementation of the classroom learning. Office of Director, Student Welfare monitors the effectiveness and outcome of Club/Committee activities.

Best practices like EQEP, ATSC, and ARP of Institute are transmitted across IMS to strengthen the student's platforms for holistic development of each student of the Institute.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 1.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	2	1	1	1

File Description	Document
Number of sports and cultural activities / competitions organised per year	[View Document](#)
Any additional information	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Institute believes that alumni are one of the major assets of the institute. Institute has alumni foundation which keeps institute in network with alumni. "Alumni Meet" is organized every year where passed out students come together and discuss on various topics. They also interact with their juniors and guide them for placement. Throughout the year institute organizes different co-curricular and extracurricular events and workshops where alumni are invited as guest or judges. Every time feedback is taken from all the alumni and the same is discussed with all the faculty members.

· The institution has a registered alumni association. The members are contacted periodically to make them aware of the various events, seminars, conferences being held not only at our institute but also at various

other institutions.

· The institute identifies areas where there is a need for inputs of current relevance and in such

Instances the alumni is contacted depending on the specialization. They are requested to spare time for the students and share their thoughts and experiences.

· The institute also organizes alumni meet every year. The alumni interact with the faculty and give valuable suggestions for improvement.

· The former faculty often visit the Institute if they happen to visit the town and interact with student and peer group, share their experiences & sometimes suggest some measures for the improvement of the Institute.
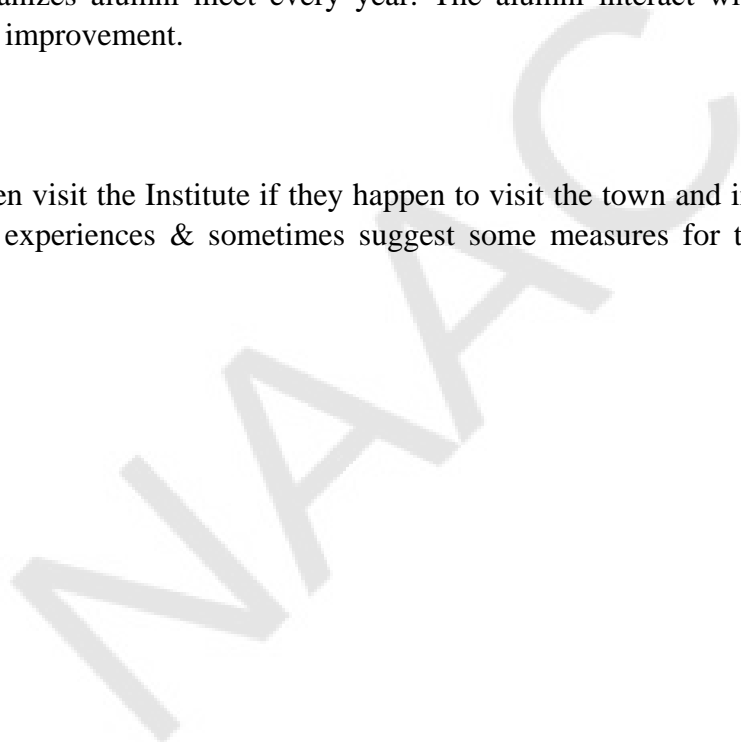
File Description	Document
Link for Additional Information	[View Document](#)

5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 5

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	[View Document](#)
Report of the event	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision:-

"To Develop the Institute as center for Excellence in Management Education & Research."

Mission:-

"To promote high quality education, training and research at affordable cost for the Up-liftment of students living in rural areas."

File Description	Document
Link for Additional Information	[View Document](#)

6.1.2 The institution practices decentralization and participative management

Response:

The institute of management & science, Sakegaon has believe that the effective decision making process and their implementation come from decentralization. IMS promote facility equate & always welcome their fresh ideas for institute development. So our institute conducted meeting of management with teaching and non-teaching staff before taking any decision related to institute development as well as facility developenemt programe. The major focus of IMS team to come out with best solution using goal nattering and brain storming method. Various committees are conduct to take decisions and responsible for their effective implementation. Such committees are consist of numbers members from various department those are able to make this process effective. These committees are internal, external or institute level, departmental level etc. Management of institute conduct common meetings of all departments to discuss new development plan of institute and their effective implementation.

In such meetings, Management discus all plans and ideas with all related persons and take their opinions and selected the best one plan and ideas. Then divided this workload into groups or related persons as per requirement of plans and take reviews of work progress time to time for their proper and effective implementation. For example in last year 2017 institute organized two day national conference on **"Energy & Waste Management and Waste to energy Conversion"** successfully and on same note, this year in 2018 institute plan to conduct two day international conference on **"Managing Sustainability through Organic Agriculture and Organic Business"** in the institute. The Director of IMS strongly

believe in distribution of authority among the faculties to get best from them for to development of themselves and institute. So Meeting is conducted include of management, teaching facility and non-teaching staff. All the related parameters are discus and finally the effective one plan is selected. According to this the workload is divided into different peoples for effective organizing of international Conference within institute.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Since 2010 KYDSC Trust's IMS, Sakegaon-Bhusawal .from the year of its establishment committed to serve quality Management education to the rural areas students with all Government Scholarship facilities and compact with urban students equality. KYDSC Trust's Institute of Management & Science every year moving towards vision and Mission with achieving goals in the field of Management education.

In Academic Year 2014-15

IMS made strategic plans to maximize industrial relations, providing soft skill exposer to students through external training agencies and establish placement center and soft skill development of students.

In Academic Year 2015-16

IMS initiating to build corporate and academic relations with linkage between companies and other management institutions with signing MOU with them to form gateway for students & faculty development. We not only set up management research center in campus our institute also started certificate program to boost student's skill towards family business enterpernship & self-employment.

In Academic 2016-17

Our institute recognized one of the best institute offering management education among other management institutions in Jalgaon district. One & only institute in Bhusawal Taluka admit student without donation .According to the prescribed fess by Government & North Maharashtra University, Jalgaon. IMS permanent affiliated to N.M.U, Jalgaon recognized by DTE Government of Maharashtra & approved by AICTE New Delhi. IMS started four different certificate programmes via **"Certificate programme in Business Leadership" [CPBL], "Certificate programme in professionalism"** & "**Corporate Communication skills" [CPPCCS], "Certificate programme in financial Derivatives [CPFD]** and

Certificate programme in family & Small Business Management and Development" [CPFSBMD].Our faculty prof.Tanvir sayyed revised M.B.A. Syllabus in syllabus forming meeting of N.M.U,Jalgaon held at IMR,Jalgaon for H.R.Management. Institute plan the two Day National Conference on **"Energy & Waste Management and Waste to energy Conversion"** on 19th & 20th January 2017.

In Academic year 2017-18

IMS planned to suggest New Specialization in M.B.A program to N.M.U which are emerging needs of today's Business. IMS plan for Campaigning on **Corporate Social Responsibility** in Rural Area. IMS also design & plan to organize **Development Management program (MDP)** in next Second semester. Institute plan to conduct Blood donation camp with in institute in month of December. Institute plan to organize two day International Conference on **"Managing Sustainability through Organic Agriculture and Organic Business"** on 18th & 19th January 2018. Institute plan to go for NAAC Accreditation. Institute plan to provide 10 days corporate training (job training) with the co-operation of "**Auto-one Engineering solution.pvt.ltd.pune**" for second year students.

File Description	Document
Any additional information	View Document
Strategic Plan and deployment documents on the website	View Document
Link for Additional Information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Organization Structure of IMS

President/Secretary

[Hon. Mr. Pandurang Saraf/Hon. Sanjay Ingle]

Director

[Dr B.N Gupta]

Assot. Professor **Asst. Professor** **Non-Teaching Staff**

[Prof. Amit Kumar]   [Prof. Md. Sadique Shaikh]   [Prof. Tanvir Sayyed] [Prof. Yashashri Chaudhari]

[Prof. Niraj Chaudhari] [Prof. Anil Patil] [Prof. Rupali Chaudhari]

				Clerk		**Physical**
Director	**Librarian**		**Peon**			

[Mr. Shashikant Nehete]   [Mr. Khan Abdul Samee]   [Mrs. Vidya Firke]   [Mr. Bharat Talele]

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination**

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: A. All 5 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

KYDSC Trust's Institute of Management & Science, Sakegaon conducted the numbers of committees to maintain regular work properly and to keep the rules and regulations as per given by AICTE, UGC and the Local university. Also such committees helpful to maintain the discipline in the college campus. Following are the list of committee and their members.

1	**Against Sexual Harassment Committee**	
2	**Ombudsman Committee**	
3	**Anti-Ragging Committee**	
4	**Anti-Ragging Squad**	
5	**Sport Committee**	
6	**Central Training and placement Cell**	
	Library Committee	
7	**Ladies Cell/Women Cell**	
8	**Grievance Redressal Committee**	
9	**Event Management Committee**	
10	**Cultural Committee**	
11	**OBC cell**	
12	**Minority Cell**	
13	**Committee for SC/ST**	
14	**Discipline Committee**	

File Description	Document
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

KYDSC Trust's Institute of Management and Science, Sakegaon-Bhusawal has following welfare policy for Teaching and Non-Teaching.

- To ensure safety and welfare of female students and employees, the institute has set up the Women Redressal cell.
- Faculty empowerment strategies are of vital importance, the teaching and non-teaching staff members are trained to enhance their professional competencies through various staff development, orientation and skill up gradation programmes like FDP, MDP etc. They are also deputed to attend national and international conferences, seminars and workshops.
- Women Faculty is sanctioned maternity leave.
- Free Medical Health check camp is conducted at every year.
- The Provident Fund is provided to the employees.
- Salary advances are given for various occasions and emergency.
- Well defined leave policy for the employees.
- Exceptional teaching and non-teaching staff are awarded on foundation day.
- Faculty who complete 5 years and 10 years are felicitated and appreciated for the services.
- Birthdays of all the employees are celebrated.
- The college provides NOC, salary certificate and other necessary documents for availing loans from banks.
- The teaching faculty members are given experience certificate, salary certificate, NOC etc. on request.
- If the non-teaching staff uses their personal vehicle for college work, Conveyance allowance is paid and telephone allowance is paid to OS and TPO.
- Weekly off is provided on every Sunday.
- Compensatory off is given to the staff if they work on holidays.
- Separate seating arrangement with table, chair, cupboard and PC is available to every staff member.
- Centralized printers and photocopy machines are available to every staff member.
- During the working hours two breaks of 20mins and 40mins are available.
- Tea is provided to all teaching as well as non-teaching staff two times in day.
- Safe drinking water, proper parking facility.
- Canteen facility is available on the campus.
- Pantry facility is provided by the institute.

File Description	Document
Link for Additional Information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 21.11

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	05	00	00	00

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	02	03	00	00

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 51.56

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
08	08	08	00	00

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Faculty Performance Appraisal letter is collected from each faculty in which they need to show their innovations and research for their self-renewal to cope up with changes in technology and develop expertise for effective implementation of curricula.

Key points for faculty appraisal are:

1. Professional Society Membership

2. Professional Society Chapter (Student Branch) and the activities

3. Result Analysis and Actions on that to improve higher grades.

4. Remedial Coaching

5. Q papers of other Universities and Q bank generation

6. Books with the latest Editions, well known publishers internationally valid authors to be followed

7. Workshops to be organized

8. Professional Networking

9. Experiment list to be revised and to be prepared and circulated in group to avoid duplication

10. Additional Content to be covered other than regular curriculum

11. Research work and activities and projects/consultancy to be carried out

12. Open House to be kept for the students to shown internal evaluation

13. Other initiatives for department. College and Campus

14. Industry Interactions and Visits

15. Placements related efforts

16. Improvements in T-L Process and Pedagogical Innovations

17. More publications

18. Exposure on Magazines, Journals, Articles to be increased

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

KYDSC Trust Institute of Management & Science, Sakegaon-Bhusawal Conducted internal as well as external Financial Audits on regular bases. The external Audit is conducted by The External Agency Name as **"Kolte & Associates-Chartered Accountants"** worked at Bhusawal with contact person CA Pawan Nishikant Kolte on annual bases.IMS also conducted Internal Financial Audit Half-Yearly Bases with Members of Institute Director/Principal as Chairman and the Accountant/Clerk as audit committee Coordinator. This Audit is verified by External Audit Team. For this purpose college Sign then MOU with "R.N.Kolte & Associates". This Audit is probably conducted in Three to four Days Duration.

File Description	Document
Any additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

- The main source of revenue for the institute is through students fees.
- There is a system of investing the money in F.D. s with PMC Bank and IDBI Bank.
- Provision is made for salary, allowances, overheads and contingencies through this F.D.s

- A rigorous exercise of budget preparation is undertaken in the month of April for the coming Academic year. The requirements are obtained from MBA dept. MCA dept., Library and Office.
- Purchase of Computers, UPS, Library books, or any other costly equipment is made by the management through negotiations with the vendors. For all purchases quotations are invited from at least three vendors.
- There is a special budget meeting called by the management. Every department head and Director has to justify their demands. Management sanctions all the reasonable demands.
- After the admissions are over the institute also prepares a revised budget.
- The institution also explores additional sources of revenue generation like renting out the Labs for online exams conducted by external agencies.
- For various events, competitions, conferences funds are generated through sponsorships.
- At the end of the financial year a scrutinized and verified balance sheet is prepared.

File Description	Document
Any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Strategy:

1. The IQAC at KYDSC Trust's Sakegaon is constituted at two levels:

a) Domain Faculty Level.

b) Institution Level.

2. The IQAC has contributed in institutionalizing quality assurance strategies and processes at all Levels. The IQAC at Institutional level is conducted timely and the format of the meetings has been made by the Institute to have uniformity. All Academic Calendar of the Institution /institute which is also available on IMS website.

3. The institutional IQAC meets every month.

4. The following decisions of Institute, IQAC is Placed before the statutory authorities of the Institute

a) Annual Academic Planning

b) Self Study report of various accreditation bodies.

c) Development of Institutional Self-Assessment Tool.

d) Results of Audits and Observations of external agencies.

e) Stakeholder's feedback.

f) Process performance & Conformity.

g) Status of Corrective and preventive actions (taken/not taken).

5. The two examples of Practices institutionalized as a result of IQAC initiatives are given as under:

a) The Annual Academic Planning is central towards the smooth functioning of the Institute. The Institute conducts the "Annual Academic planning" of Faculty of studies and its institutions/Departments through its IQAC every year at the beginning of the academic session. The Annual Academic Plan is designed to be participatory and consultative for the growth of Students, Faculty, and Institute. The entire academic planning is as per the Domain Objectives, where PLO's and Operational Objectives are defined on one side and the individual targets for each faculty and staff are defined on the other side.

b) The Institute has also developed a tool wherein Institutional Heads and IQAC Members to assess able to analyze performance of IMS and arrive at a CGPA, Which will help them in carrying out the SWOC analysis of the Institute and set objectives accordingly. This procedure is ensuring that the quality strategies and Processes are institutionalized and implemented at all levels.

File Description	Document
Any additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

1. The IQAC Cell of IMS at all two levels continuously reviews the teaching-learning process. The IQACs are supported by a robust system of continuous review of teaching-learning process through dedicated Departments and Committees:

(a)Departments

i) Students Academic Affairs & Support Services (SAA&SS)

ii) Quality Assurance & Enhancement (QAE)

iii) Research Planning & Statistical Services (RPSS)

(b) Committees

i) Institutional Research & Planning Committee

ii) Outcome Assessment Committee

2. The Programme Structure, Course Syllabus, Course session Plan, Time-table, Master Academic Planning Worksheet are made available to the students before the students before the commencement of the semester. Daily monitoring of conduct of the classes is done by the IQAC Department established in institute to regularly check the proper conduct of the classes. Feedback from students and their parents are taken through online form submission on vmedulife portal which authorized online portal working for institute.

Feedback on vmedulife and corrective measures are taken accordingly to improve the teaching-learning processes. IQAC department regularly conduct various satisfaction surveys, and annual comprehensive examination results for assessing various students outcomes. The analysis reports generated from this Director of institute and Institute IQAC to review the teaching-learning process.

3. Based on the recommendations of IQAC of IMS, the teaching-learning process are reviewed. Two examples of outcomes of review of processes are as under:

 a) Making teaching-learning process more easy and interesting by using video clips, group discussion so everyone get involvedb)

b) Countines improvment through feedback.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 1.8

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
07	02	00	00	00

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document](#)
IQAC link	[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
e-copies of the accreditations and certifications	[View Document](#)
Details of Quality assurance initiatives of the institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

1. KYDSC Trust's IMS Sakegaon-Bhusawal has adopted an effective internal and external quality enhancement mechanism. Presently The Internal academic and administrative processes are monitored continuously and are audited periodically through audit system. The IMS also undergoes external quality audits of its processes by way of external audits, accreditations and inspections by legally constituted controlling bodies like ISO. The reports of these bodies form an input to the Internal Quality Assurance processes thus resulting in improvement.

2. Incremental continuous improvement is an ongoing effort in the IMS to improve our systems and processes. The observation given by the external agencies are followed up rigorously till they are closed and further benchmarked for next higher level PDCA (Plan-Do-Check-Act) Cycle. Some improvements are

(a) **Development of an online self-assessment & LMS tool based on NAAC criteria from VMEduLife, Pune**. This self-assessment is conducted every semester.

(b) Online internal examination setup examination and process.

(c) A Unit of Research Planning and Promotion Services (RPPS) has been established.

(e) **ISO Certifications** in Education Quality Management System.

(f) **Management Review Meeting (MRM)** are conducted at two levels as given below.

(i) Minor MRM

(ii) Major MRM

(g) The University has implemented **three tier audit system** to ensure the effective efficient functioning of processes and continuous improvement. This is done at following three stages:

(i) Institutional Self Audit by IQAC.

(ii) Internal audit by QAE, through team of IQAC members from other institutions.

(iii) External Audit by an Independent Agency third party (ISO).

(h) **Complaint Management and Redressal**: A well-defined online grievance redressal mechanism has been developed.

3. IQAC Initiatives

(a) The IQAC ensures that there is availability of faculty and other resources throughout the academic years through annual planning process.

(b) The central library was completed with all facilities and resources.

(c) **Alumni Participation:** Increased interaction with alumni by giving them representations on various

committees and boards and in the convocation procession.

Organizing alumni meets.

Inviting them as guest speakers during Orientation, Classroom Lectures, Youth Festivals, and Mentor-Mentee Meeting etc.

 (d) The IMS has increased its research profile and has created Directories of Research in every Domain to promote the research culture among faculties.

(e) To centralize the academic administration all faculty of studies/domains are headed by Director and Academic Coordinator who are responsible for the administration of their academic domain.

(f) Establishing incubation center for entrepreneurship development.

(g) Established Media Center.

(h) Established EQEP and designed several certificates program and major events under EQEP.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 13

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	4	2	2

File Description	Document
List of gender equity promotion programs organized by the institution	[View Document](#)
Any additional information	[View Document](#)

7.1.2

1.Institution shows gender sensitivity in providing facilities such as:
    1.Safety and Security
    2.Counselling
    3.Common Room

Response:

    KYDESC Trust's IMS Regulation and Policy guidelines for admission, recruitment, administrative function and academic administrative activities safeguard the interests of the students, faculty and staff members without any differentiation to their gender. As a matter of fact true spirit of education is being practiced in the University i.e. no discrimination against caste, creed, religion and gender including third gender.

    The IMS provides safety, security &counseling facilities to both male and female students /staff through its well defined Equity, Diversity & Non-discriminatory policy guidelines. Institute has separate sexual harassment cell as well as squad to take care of safety and security of girls candidates and also has provision to **"Complaint with Confidentiality (CoC)"** at grievance and to keep identity secret to avoid future problems.

The life skills education training to the students, faculty & staff has developed a conducive professional relationship. All new faculty members undergo an induction programme to understand the needs, concerns and characteristics of diversified people including women in the campus. Advanced ATSC counseling system facilitates quick response to queries and solutions of problems faced by any student or faculty. We used to daily & weekly counselling session to cope students closely. We create Student-faculty friendly environment to understand, coach and counsel students closely.

There are separate Common rooms with caring and responsive wardens with appropriate security arrangements for boys and girls, There are rest room facility for boys and girls the Institute. We have separate common room facility to Girls and Boys students along with necessary accessories and first-aid box for medical emergency.

The IMS has established a Complaint Committee as **"Complaint with Confidentiality (CoC)"** & Women Helpdesk to address the issues related to sexual harassment and other problems As one of the strategic intent, the IMS nurtures an environment of safety, trust & mutual respect to embed equality & diversity and ensures that the implementation of the strategic plans are fair and inclusive.

KYDSC Trust's Institute of Management & Science (IMS) since last two your seriously and actively involved in the issues related to Gender Equity issues and organized several Guest lectures. Campaigns and awareness seminar on them such as 'Seminar on Human Values, Gender Discrimination & Corrective Meusures, Beti Bachao Beti Padao Abhiyaan and Guest lecture on Gender Identification, Abortion and Discrimination'.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. **Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 4288

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 19.99

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 857

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 4288

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Solid Waste Management:

Solid waste has become a problem for many industrial areas and an actual crisis for world. Each industrial waste puts out several PVC particles. Pick up waste and deliver it to landfill sites may also help in solid waste management process. Sorting sites usually exist throughout a landfill site with places for your trash, a recycling center that allows sorting glass, cans, steels parts and paper etc., a hazardous goods drop off point as well as a place for tires, old appliances and electronics gadgets. We are using following practices for solid waste management at IMS Campus.

- We maintain separate dustbins for wet waste and dry waste.
- We use dustbins for paper/newspapers waste to recycle.
- We use dustbins for garden and green waste and reuse it as biomass for plants.
- We use separate dustbins for food waste and consume by animals.
- We use disposal cups, plates and glass in events, seminars, guest lectures and conferences to avoid plastic use.
- We use e-paper work in campus to avoid paper waste.

Liquid Waste Management:

Everyday two times in a day waste from drinking water unit as well as waste and leakage water from purifiers collected and reuse to watering plants twice. Though it is small initiative but effective and efficient in such a way we also use same method in neighboring pharmacy campus. Hence with collecting little's one big amount of water recycle every day at KYDSC Trust's IMS Sakegaon-Bhusawal.

E-Waste Management:

Electronic waste or e-Waste describes discarded electrical al and electronics devices. Used electronics which are destined for reuse, resale, salvage, recycling or disposal are also considered e-waste. Informal processing of e-waste in developing countries can lead to adverse human health effects and environmental pollution. Electronic scrap components, such as CPU, contain potentially harmful components such as lead, cadmium, GaAs, beryllium, borminited flame retardants. Recycling and disposal of e-waste may involve significant risk to workers and communities in developed countries great care must be taken to avoid unsafe exposure in recycling operations and leaking of materials such as heavy metals from landfills and incinerator ashes. We use following tactics for e-Waste Management at IMS Campus.

- We refurbish and reuse electronic devices with repairing
- We don't purchase and replace electronics devices until and unless need to change with new one strongly
- We dump electronics components properly like resistors, capacitors, diodes, inductors, transformers, PCB, motherboards etc.
- We sale or donate old device to other institute who need when need to update with new one.
- We conduct seminar, campaign, guest lectures and conferences on e-Waste Management for social awareness.

File Description	Document
Any additional information	[View Document](#)

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rainwater Harvesting facility consists of an elaborate network of rainwater harvesting pipes spread all over the campus.

KYDSC Trust's, Institute of Management & Science has prompt water harvesting mechanism implemented at the back end of campus building. This mechanism depicted in above figures clearly and to understand it schematic drawing also exhibit in below diagram. All rain water flow top to down through collectors pipes mounted on the back end wall of the institute and flow at ground through cannel and ultimately collected in ground reservoir. From this collected water about to 40% water absorb in soil where as remaining approximately 60% water pumping and use for campus garden plant and trees. We have set certain objectives behind it at IMS as

 1. Promote water efficiency practices to all the IMS stakeholders.

2. Monitor and minimize the IMS water consumption.

3. Plants indigenous flora to reduce water usage.

4. Promotes planting indigenous trees in and around the IMS and neighboring Pharmacy campuses to reduce water usage.

5. Regularly reviews opportunities to install alternative water systems on campus wherever feasible.

6. Sustain implementation of innovative water-efficient technologies such as rainwater harvesting, reuse of water etc.

Campus also maintains efforts of students, faculty and staff to implement sustainable water consumption system through the above mentioned intervention.

The students' knowledge regarding the scope and operations of rainwater harvesting and conservation techniques used in our IMS campus are enhanced through

- Awareness talks.
- Water harvesting Mechanisms & Models exhibition.
- Introducing the students to the subject of 'Aquanomics' and elaborating on its scope.
- Self-introspection sessions to analyze environmentally unethical practices.

We also celebrates world water day where we teach MBA students and faculty how to save, reuse and harvest water and preserve water as valuable asset for next generation on planet earth.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.1.7 Green Practices
- **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

1. Paperless Office:

Paper product manufacturing contributes significantly to deforestation and man-made climate change, and produces greenhouse gases. According to the American Forest & Paper Association, paper manufacturing is the third largest user of fossil fuels worldwide.Paper production also leads to air pollution, as paper manufacturing releases nitrogen dioxide (NO2), sulfur dioxide (SO2), and carbon dioxide (CO2). Nitrogen dioxide and sulfur dioxide are major contributors to acid rain, whereas CO2 is a greenhouse gas responsible for climate change. Paper manufacturing tends to tree cutting and as I said major reason of deforestation caused to landfalls also. Hence we at IMS Sakegaon-Bhusawal trying our best to motivate faculty, students and Non-teaching staff for paperless office woks as given below:

- We motivate andprovide e-notes to students through WhatsApp& e-mail to avoid printings on papers.
- We used to word and pdf files for record keeping, information sharing and exchange with faculty to faculty and faculty to students.
- We used to electronic communication with university and other institutions for data& information sharing.
- We only used to print most important documents on paper with both sided print options.
- We also motivate students to download e-books, papers and read on mobile with installing software's or on Personal Computer

2. Plastic free campus:

Plastic has become an almost-unavoidable part of modern everyday life. It'saffordable, easy to mass-produce, and ideal for many innovative technologies.Pledging to transition away from disposable plastics is pledging to end theconsumption of single-use items destined for a landfill. It can start with anelevated education about the consequences of plastic production andconsumption, and a removal of basic products like plastic bottles and bags,plastic film, and other unnecessary product packaging. While plasticalternatives can be costly, the long-term health and environmental benefits ofgoing plastic-free far outweigh the initial monetary costs.

We used to below model to tends & turn IMS Sakegaon-Bhusawal as "Plastic free campus".

E-P-C-Model:

We have developed E-P-C Model for plastic free campus initiative since last two years in IMS Sakegaon-

Bhusawal. Model based on three different aspects as E-Educate, P-Plan and C-Campaign related to Plastic free campus development. Every aspect as discussed in brief below.

Educate: We educating different methods of reuse plastic, to avoid use of plastic, proper disposal of plastics, harm of plastic on human lives and soil fertility and substitute which we can use instead of plastic to faculty members as well as MBA students.

Source: Prof. Tanvir Sayyed

Plan: Here our faculty prepare plans how to overcome with plastic waste problems, how we can create effective plastic waste management, and how could we can maintain campus and round up areas plastic free.

Campaign: Werun different campaigns in campus and near by villages with faculty and students to create awareness about plastic waste and its harm on human health, soil fertility, landfalls and planet earth and discuss different methods and solutions to avoid use of plastic in daily life work and processes.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

20-11-2018 12:37:04

File Description	Document
Resources available in the institution for Divyangjan	[View Document](#)
Any additional information	[View Document](#)
link to photos and videos of facilities for Divyangjan	[View Document](#)

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 6

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	1	1	1

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document](#)
Any additional information	[View Document](#)

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 4

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	0

File Description	Document
Report of the event	View Document
Any additional information	View Document

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	[View Document](#)
Provide URL of supporting documents to prove institution functions as per professional code	[View Document](#)

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 14

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	08	00	00	00

File Description	Document
List of activities conducted for promotion of universal values	[View Document](#)
Any additional information	[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

IMS always engage along with regular curriculum in other awareness, tribute and celebration activities. We celebrate various festivals KYDSC Trust's IMS campuses such as Dashera, Lohri, Pongal, Eid, Holi, Diwali etc. International Youth Day (IYD): Every year students organize and participate in IYD, an awareness day designated by the United Nations. The purpose of the day is to draw attention to a given set of cultural and legal issues surrounding youth. Students organize and participate in activities. IMS-MBA Students organize and participate in competitions like BLDC, BGC, BEW, cultural events and Institutional sports events through various Institutional Cultural and sport units IMS Celebrates important days such as

Independence Day, Republic day with patriotic fervor to make the dream of a new tomorrow comes true. Theme based activities and events are organised to celebrate constitutional day with Dr. Babasaheb Ambedakar jayanti, International Women's Day is celebrated to highlight the achievements of women. The day also marks a call to action for accelerating gender parity. Teachers Day is celebrated to mark birth anniversary in of. To mark assassination of Gandhiji on Martyrs day 30 January a two-minute silence in memory of Indian martyrs is observed throughout IMS and neighboring College of Pharmacy campuses of KYDSC Trust's for 1 minute in morning at 10.a.m. The waves of industrialization and urbanization have visibly proven injurious to the ecological balance in terms of the mounting paucity of water and oxygen. To apprise students, faculty and non-teaching staff of ways and means of sustaining ecological balance Environment Day, Earth Day, World Water Day, National Science Day, Forensic Science Day, Ozone Day are celebrated every year. We organized events or conducts practices in eminent personnel of India like Hon. Dr. APJ Kalam Sir with sharing his great contribution to India as outstanding scientist and the person who is benchmark not only for India but also for whole world. We also organize tribute to all Shahid Indian Soldiers and Police. We organize guest lectures on Death anniversary of Hon. Steave Jobs Sir, Founder Apple Corp. USA and Sir Stephen Hawkins father of space research and these two people contribution great to whole world. We organize pledge day on birth anniversary of Sardar Vallabh Bhai Patel. We celebrate science day in memory of Sir Rajaraman who discovered Raman Spectra and his great contribution to this world. We also organize event in memory of Mother Teresa with reminding her great contribution and work. IMS and COP campuses jointly celebrate Ganesh Festival which followed by Bhandara at the end of festival. IMS also actively engaged to organize events, talks, lectures, competition etc on the birth or death anniversary of national identities like on Kalpana Chawla death anniversary institute organized 5 minutes short lecture on her life, astronomer life or any concept of space science, astronomy to tribute her. On the death anniversary of Sarojini Naidu

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

To ensure good governance, transparency and accountability, the vision, mission and goals are clearly defined at all levels of KYDSC Trust's IMS, Sakegaon. The functioning of the university involves stakeholders and beneficiaries.

Transparency in evaluation process

1. Familiarization of various stakeholders about the examination regulations through faculty development programs (FDP), orientation programs for faculty & students and availability of regulations on open to display.

2. Defined assessment/examination scheme based on Internals, Mock test structure, weightage of

Continuous Assessment (CA) and End Semester Examination (ESE) of the respective courses of MBA Programme available on LMS at the beginning of semesters and secured marks at the end of semesters.

3. The evaluated class tests, answer sheets, assignments and projects are shared with the students and feedback is given by the faculty for further improvement of student's performance.

Transparency in Admission process with financial affairs:

1. Fully decentralized students involved Admission Process.

2. Interaction Session of parents and Director is video-recorded and regularly perused by the Higher Management to glean actionable points to improve the process further

3. Campus tour are organised for Parents/ Guardian who accompany applicants for selection process.

4. To avoid impersonation, biometric profile is captured

5. Random allocation of applicants is made for various interview boards during selection process.

6. Admissions are purely on merit based are made through DTE Maharashtra centralized MH-CET.

7. Transparency maintained with respect to the fees structure with faculty and parents/guardians of enrolled students.

8. Direct dealing with students as IMS, Sakegaon-Bhusawal does not entertain any agents/ consultants for MBA admission.

9. Withdrawal and refund policies are strictly followed as per AICTE/DTE/NMU norms.

Regular inputs are taken from faculty and staff through monthly meetings of the faculty / brain storming sessions for continuous improvement in the system. Further, an online system has been developed to foster transparency by inviting innovative ideas / suggestions for improvement in various functions such as Admission, Academics, Examination, Procurement, HR, Industry Interaction, Finance, Administration, Maintenance, Placements etc.

Periodic review meetings at various levels Management, Director and Faculty are conducted to ensure transparency, accountability and corrective measures: Monthly Faculty Meeting, Monthly Institutional IQAC, Monthly Research Review Meeting, Monthly Class Representatives (CRs) Meeting, Half-yearly

Domain IQAC and Half-yearly Institutional Research Committee

File Description	Document
Any additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

1. Title: "Education Quality Enhancement Programme" EQEP

1. Objectives:

- Quality lectures delivery by faculties.
- Simulation of business situation for proper understanding of students with real business scenario.
- Conduct business games to develop managerial, leadership & business skills in students.
- Allot weekend assignment to students for close business functions exposure.
- Allot and assist students for case studies to understand business problems, plans, procedures, controls etc. and develop problem solving and decision making skills.
- Conduct business organization structural role play from students to develop stage daring, motivation, leadership qualities, soft skills, hard skills & communication skill (e.g. BLDC, BGC and BEW).
- Organize SPAS in each semester for students.
- Organize inter-disciplinary subject's workshops, seminars, lectures for students to make them aware and update skills in other fields of education along with managerial skills (e.g. SOFT-16).
- Use PowerPoint presentation for lectures.
- Get assistance of e-learning system.
- Use ICT as main teaching-learning tool.
- Collect student's feedback after each lecture for further improvement.
- Organize conferences and seminars for students.
- Conduct guest lectures of industrialist/academician for students' knowledge enhancement.
- Motivate students to participate in National/International Conferences/Symposiums as well encourage and help them to prepare and present research paper/poster.
- Motivate and help students to prepare and publish research papers/articles in National/International in impact factor ISSN journals.
- Organized National/International Conferences.
- IMS faculty members used to **"Any Time Students Counseling (ATSC)"policy** to help students in campus or off campus.
- Faculties members participate present their research papers in National/International Conferences/Symposiums as well as publish their research papers in good impact factor ISSN journal and give all benefits of it to students.

- Industrial Visit on regular basis to give practical business execution exposure to students.
- Motivate students for cultural activities.
- Designed **'Certificate Programme in Business Leadership (CPBL)'** for students to develop leadership qualities in them.
- Designed **'Certificate Programme in Professionalism & Corporate Communication Skills (CPPCCS)'** to develop professional and communication skills.
- Designed **'Certificate Programme in Financial Derivatives (CPFD)'** to give additional knowledge in finance to set skills.
- Designed **'Certificate Programme in Family and Small Business Management & Development (CPFSBDM)'** to build entrepreneur, copreneur, E-entrepreneur, bioenterpreneur and woman entrepreneur for self employment.
- Designed '**Certificate Programme in Organic Farming [CPOF]'**
- Designed **'Certificate Programme in Fashion Designing & Trends [CPFDT]'**
-
- **2. Title: "Any Time Students Counseling (ATSC)"policy**

- **Objectives:**

  At KYDSC Trust's IMS, Sakegaon-Bhusawal we have started "Any Time Students Counseling (ATSC)" policy. Here we used to term policy not in terms of rules but strategy of students counseling as much as possible for close couching and mentoring maximum time in a day. This practice seems to be simple but for powerful and help us for overall monitoring and development of students.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The KYDSC Trust's, IMS has introduced four professional and business management related as well as two vocational education programmes as innovative practices to help the students in their pursuit of attaining quality education and self-employment. IMS is the only Management Institute in North Maharashtra University zone who offered these crash certificate programmes in management and vocational programmes like CPBL (Certificate Programme in Business Leadership) IMS started CPPCCS (Certificate Programme in Professionalism & Corporate Communication Skills) the objective behind to

design this course to coach studentsprofessionalism. Institute has also introduced CPFD (Certificate Programme in Financial Derivatives) the main aim entire programme to aware non-commerce background students. and launched CPFSBMD (Certificate Programme in Family and Small Business Management & Development) the major intention to introduce this certificate programme to create self-emplacement, small enterprise and entrepreneurship skills in students. Hence with covering those aspects which are not covered in regular courses of MBA program we structured the syllabus and study material for each programme. Especially IMS structured two programmes which are based on easy self-employment and to setup small business with less finance as "Certificate Programme in Organic Farming [CPOF]" the objective behind this course Organic agriculture has grown out of the conscious efforts by inspired people to create the best possible relationship between the earth and men. Since its beginning the sphere surrounding organic agriculture has become considerably more complex. A major challenge today is certainly its entry into the policy making arena, its entry into anonymous global market and the transformation of organic products into commodities. During the last two decades, there has also been a significant sensitization of the global community towards environmental preservation and assuring of food quality. Ardent promoters of organic farming consider that it can meet both these demands and become the mean for complete development of rural areas therefore we create awareness and motivate our students towards organic farming, marketing and green business practices with set relevant skills in them. IMS started "Certificate Programme in Fashion Designing & Trends [CPFDT]"the main purpose to design this course to motivate girl's students for their own small start up business or family business the selection of course since fashion design and trends are emerging need and several branded companies have excellent business opportunities in this field. These programmes successfully IM S runs under EQEP which is also one of the best practices at IMS. Institute always believe to serve quality education with simplicity and transparency with the students hence developed "Education Quality Enhancement Programme (EQEP)" and served several things under it like IMS is the only institute having less infrastructure as compare to other Management Institutions in NM University who organized National and International Conferences successfully on social centric issues like, waste and energy management and waste to energy conversion, also on Organic business and Marketing. Institute successfully developed FDP (Faculty Development Programme), LDP (Leadership Development Programme) and MDP (Management Development Programme) which first time introduced by IMS at North Maharashtra University zone.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5. CONCLUSION

Additional Information :

The future objective of the institute is to develop well balanced business executives adept at linking economic growth with accompanying social development. Thus such managers would be at ease in transcending narrow profit motive and move on further to enhance creation of an equitable society.

IMS develop complete managerial traits in students that impact the global market place every day.

Therefore, the MBA graduates of IMS will look at ethical way of doing business, display individual and corporate social responsibility, and would be conscious of sustainable business practices. All their actions will be entrepreneurial and innovative in nature so as to create new paradigms of socio-economic development.

Concluding Remarks :

KYDSC Trust Institute of Management and Science one of the leading and fast growing institute in management education since 2010 among the other management institutions of KBCNMU zone. IMS after its establishment each academic progress promisingly having isolated identity because of quality education adequate infrastructure and excellent teaching staff which serve major building blocks of IMS pioneer. IMS MBA program is full time 2 years program affiliated with KBCNMU, Jalgaon and governed by DTE Maharashtra and AICTE New Delhi. The best outcomes of IMS are their cultivated students and well decorated students who sustained in competitive corporate culture and reflect projection of IMS. Along with regular curriculum IMS offer various short term certificate courses in professionalism, ethics, leadership and finance and so on which not only prepare students for tomorrow but also create complete utopia of future business aspectfront of students eyes, which are always first priority of IMS team.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years 1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years Answer before DVV Verification: <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>12</td><td>12</td><td>0</td><td>0</td><td>0</td></tr></table> Answer After DVV Verification : <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>1</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table>
1.3.2	Number of value added courses imparting transferable and life skills offered during the last five years 1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years Answer before DVV Verification : 04 Answer after DVV Verification: 02
1.4.1	Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise Answer before DVV Verification : B.Any 3 of the above Answer After DVV Verification: E.None of the above Remark : Feedback required for only design and review of syllabus only.
2.4.3	Teaching experience per full time teacher in number of years 2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 4 years Answer after DVV Verification: 3.50 years
3.3.4	Number of research papers per teacher in the Journals notified on UGC website during the last five years 3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years Answer before DVV Verification: <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr></table>

21	20	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	0	0	0	0

Remark : Research papers required notified on UGC website .

3.4.2	Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
6	1	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	1	0	0	0

Remark : Clarification response

3.5.2	Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4	4	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

4.2.4	Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
234408	298354	303692	457852	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0.2344	0.369	8.19	1.66	0.55

Remark : Clarification response

5.1.3 | Number of capability enhancement and development schemes –

1. For competitive examinations

2. Career counselling

3. Soft skill development

4. Remedial coaching

5. Language lab

6. Bridge courses

7. Yoga and meditation

8. Personal Counselling

Answer before DVV Verification : C. Any 5 of the above
Answer After DVV Verification: E. 3 or less of the above

5.2.1 | Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year-wise during the last five years
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	3	1	2	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

	Remark : Clarification response
6.5.3	Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
13	11	01	00	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
07	02	00	00	00

Remark : ONLY academic quality initiatives considered.

6.5.4	Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements

2. Academic Administrative Audit (AAA) and initiation of follow up action

3. Participation in NIRF

4. ISO Certification

5. NBA or any other quality audit

Answer before DVV Verification : B. Any 3 of the above
Answer After DVV Verification: C. Any 2 of the above

7.1.1	Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
45	20	17	12	14

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	4	2	2

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 1 Answer after DVV Verification : 16
2.3	Number of outgoing / final year students year-wise during the last five years Answer before DVV Verification:

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
12	47	1	28	42

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
12	40	1	28	42