YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution **KYDSCT's Institute Of Management and Science, Sakegaon**

- Name of the Head of the institution   **Dr. Sunilraj N. Jayaswal**

- Designation   **Director**

- Does the institution function from its own campus?   **Yes**

- Phone no./Alternate phone no.   **02582255124**

- Mobile no   **9356461501**

- Registered e-mail   **imssakegaon@rediffmail.com**

- Alternate e-mail   **pratikrandive30@gmail.com**

- Address   **N. H. 06, Near Sakegaon, Tal. Bhusawal, Dist. Jalgaon**

- City/Town   **Bhusawal**

- State/UT   **Maharashtra**

- Pin Code   **425201**

2.Institutional status

- Affiliated /Constituent   **Affiliated**

- Type of Institution   **Co-education**

- Location   **Rural**

- Financial Status   **Self-financing**

- Name of the Affiliating University   **Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon**

- Name of the IQAC Coordinator   **Asst. Prof. Pratik P. Randive**

- Phone No.   **02582255124**

- Alternate phone No.   **9545045696**

- Mobile   **9545045696**

- IQAC e-mail address   **iqacimssakegaon@gmail.com**

- Alternate Email address   **pratikrandive30@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   http://imssakegaon.org/newdata/Aqar_Report_2019-20.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://imssakegaon.org/Calender_2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.04**	**2019**	**03/03/2019**	**03/03/2024**

6.Date of Establishment of IQAC   **17/10/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   [View File]

9.No. of IQAC meetings held during the year   `6`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `Yes`

- If yes, mention the amount   `0`

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`All the staff are encouraged to attend seminars, workshops, conferences etc. so faculty attended conferences and seminars during this academic year.`

`Students are also encouraged to undertake student study projects.`

`Moving teaching learning and all academics activities on online.`

`IQAC has done the Faculty, Students feedback analysis.`

`Organized FDP programs of Teaching and Non Teaching Staff.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
planning to motivate PG students to join online learning platforms, use smart phone as a learning tool.	Students and faculty members are registered in online learning platforms like SWAYAM.
Increasing Greenery	During this academic year several plantation were made to increase greenery in the college during the academic year 2020-2021.
To attend Seminars/ Workshops.	Motivating the teachers to participate in seminars and workshops were attend during the academic year 2020-21.
Upliftment of slow learners through remedial and bridge courses.	Remedial Classes were conducted to slow learners of students on regular basis.
To extend support to the Students for participating co-curricular and Extracurricular activities.	Students were encouraged to participate in various competitions, seminars.
Improving Class room teaching by use of Modern audio-visual teaching aids.	Modern tools such as Zoom app & Google Meet are extensively used.

13.Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	25/07/2021

14.Whether institutional data submitted to AISHE

Data of the Institution

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• Designation	Director
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14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	08/01/2022

15.Multidisciplinary / interdisciplinary

Mission to promote high quality education. training and research at affordable cost for the upliftment students living in rural areas.

Vision to develop the institute as center for excellence in management education and research.

This means that faculty members from different departments need to work together and share their knowledge and expertise in order to come up with a comprehensive plan that will address all aspects of the challenge. The goal is to develop a holistic approach that takes into account the unique needs of each institute.

16.Academic bank of credits (ABC):

NIL

The ABC database allows students to collect, store, and transfer credits earned through different streams like college-based programmes, apprenticeships, multiple entry and exit points, technology-enabled virtual mobility, etc.

Students can choose the credits they wish to accumulate in the database according to their aspirations without being restricted by the duration of a degree programme or academic stream. This system also enables universities to recognise and appreciate the upskilling of students at their own will. The ABC database creates a holistic assessment of the students based on the credentials accumulated in it.

17.Skill development:

To be ready for this, it's important to have a well-developed skill development programme in place. HEIs should map out their skill development resource requirements, such as trainers, infrastructure, courses, and associated paperwork. They would also need to ensure that the curriculum is up to date with industry needs and that the course scheduler provides sufficient flexibility for students who wish to pursue part-time or multiple courses simultaneously.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Another important point for Indian HEIs to consider is the integration of Indian knowledge systems into their overall NEP 2020 preparedness plans. With the implementation of NEP 2020,

there's an emphasis on bolstering India's cultural legacies and ancient wisdom, which is why Indian knowledge systems must be included in college curriculum and classrooms.

To make sure they're meeting this requirement, HEIs must first review and modify existing course outlines to include a more holistic overview of India's rich history, collective memory, values, and spiritual philosophy. They should also be sure to infuse Sanskrit, yoga, and Vedic knowledge systems more deeply into their curriculum.

By embracing the study of India's past, HEIs can help ensure that students are knowledgeable of the culture in which they live and create a more inclusive learning environment for all. Even more importantly, integrating Indian knowledge systems into the college curriculum can bridge gaps between theories/practises from different cultures and foster a greater understanding amongst students from diverse backgrounds.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome Based Education (OBE)has been at the heart of the New Education Policy 2020, and this extends to Indian Higher Education Institutions (HEIs) as well. To be ready for OBE in your HEI, you must define clear learning outcomes for each of your courses, as well as create assessments to measure these outcomes accordingly.

Furthermore, you need to adopt student-centric teaching methods and provide students with access to a variety of resources that range from audio-visual materials to classroom simulations. This helps ensure that the educational experience offered by an HEI is more holistic and effective, and that the learning outcomes are being met. Additionally, you should also ensure that faculty members are properly trained on OBE-related processes such as assessment design and development.

Finally, it is important to put a process in place that allows for timely feedback on assessment results so that instructors can identify any areas for improvement. This will help keep your HEI up to date with NEP 2020's standards for Outcome Based Education.

20.Distance education/online education:

Online education has become the new normal, and it's important to ensure your institute is well-equipped to provide quality education virtually.

To ensure that your institute is providing quality e-learning, here are a few things to consider:

1. Invest in good technology platforms for virtual learning, with easy-to-use features like lecture recordings, course materials, discussion forums, tests, and exams.
2. Ensure faculty members are trained in the use of technology for instruction.
3. Give students access to free resources like tutoring services or software licences in order to have a better e-learning experience.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**1**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**44**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**34**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**28**

File Description	Documents
Data Template	<u>View File</u>

3.Academic

3.1	**8**
Number of full time teachers during the year	

File Description	Documents
Data Template	<u>View File</u>

3.2	**0**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1	**5**
Total number of Classrooms and Seminar halls	

4.2	**714383.03**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**20**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute follows the curriculum prescribed by the Kavayitri Bahinabai Chaudhari North Maharashtra University. The University follows a semester pattern. Evaluation is carried through written examinations /Practical's and Viva- Voce.All the students of have to do industrial projects of 6 to 8 weeks as a part of their

regular curriculum. University has provided flexibility in the curriculum by introducing electives in the final year for MBA, BBA courses. The textbooks and reference books are made available to the teachers quite at the beginning of the academic year. The teachers are regularly sent to attend the workshop on the revised syllabi organized by the Board of Studies, Kavayitri Bahinabai Chaudhari NMU, Jalgaon.The latest tools and online app are being used for making teaching-learning effective. The surprise tests, tutorials, seminars, bridge course, group discussions, mock interviews, and many co-curricular activities are arranged in order to attain the POs & COs designed by the Institute. The regular structured feedback is taken and analyzed and submitted to IQAC and Governing body of the Institute and corrective measures are implemented accordingly to achieve the desired learning outcome. • Director of the institute Dr. Sunilraj N. Jayaswal is the Chairman of the Board of Studies.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[NIL](#)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Response: Before the commencement of the academic year, the Institution prepares and publishes 'Academic calendar' containing the relevant information regarding the teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination , semester examination etc. The academic calendar is prepared so that teachers should know all the activities regarding continuous internal evaluation process and it is also published on website of the college and displayed in the Principal's office. The students' academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, project work, unit test and semester examinations. For the implementation of Internal Assessment Process, Examination committee is formed at the institute level which monitor overall internal assessment process. The examination committee, send the information to the University about the students who are appearing for the examination. The record of internal assessment is maintained at college level. Institute has to submit the compliance of the academic calendar as part of their annual submissions. The process is as follows: Teacher.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[NIL](#)

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

E. None of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

`0`

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

`0`

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

`1.3.1 Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum`

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

27

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni   D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	NIL
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows   **D. Feedback collected**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	NIL

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

14

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

14

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

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At our KYDSCT's IMS college level, we believe in outcome based learning processes, where we identify students as slow learners and advanced learners based on the prerequisite tests, class interaction, test performances.

We at the institute, give emphasis on improving the performance of slow learners by providing remedial programmes which are conducted outside regular classes. Specifically, for difficult subjects like Managerial Economics; Business Accounting and Costing; Statistics and Quantitative Methods; Financial Management extra classes are taken for students who have failed in the exam where the faculty spares time to sit whit those students individually to cope up with the subject.

We are conducted some extra class for the student to fulfill the teaching and syllabus completion. The institution assesses the learning levels of the students and organizes special programmers for advanced learners and slow learners.

Due to COVID-19 It is not possible for teacher to teach the students at college level but we organized the some extra online class for better understanding the related topic for the students.

File Description	Documents
Paste link for additional information	[NIL](#)
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
30	8

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

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At our institute level our all faculty members use some of the his personal experience for online teaching for enhancing learning

For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project and field work method, computer-assisted method, experiment method etc. Teaching and learning activities are made effective by these practices. Many teachers use the conventional White-board online presentation methods, especially in Business Accounting and Costing, commerce and economics, also, some teachers use power point presentations and computer-based materials.

Project methods: The project work stimulate student's interest on the subject and provide student an opportunities of freedom of thoughts and free exchange of different views. As per the requirement of syllabi, the project work is done. For example, the Projects are done in Post-Graduation classes

Interactive methods: the faculty members make learning interactive with students by motivating student participation in online group discussion, role-play, subject quiz, news analysis, educational games, discussion and questions and answers on current affairs, etc.

ICT Enabled Teaching: ICT enabled teaching includes Wi-Fi enabled

class rooms with LCD, etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	[NIL](NIL)

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

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Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the Institute

ICT Tools:

1. Projectors- 04 projectors are available in different classrooms / Seminar Hall.

2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.

3. Printers- 03 printers are available for HOD, and prominent places.

4. Photocopier machines – A multifunction printer available in the institute.

5. Scanners- Multifunction printers are available at all prominent places.

6. Seminar Rooms- one seminar hall is equipped with all digital facilities.

7. Smart Board- One smart board is installed in the campus.

8. Auditorium- It is digitally equipped with mike, projector, cameras and computer system.

9. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom)

Use of ICT By Faculty

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

5

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

8

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

NA

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

8

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

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team of teaching and non- teaching staff. The Cell conducts all the proceedings of the internal evaluation mechanism as per the schedule and procedure laid out by the affiliating

2) University prescribes 60:40 patterns for all Postgraduate courses under Commerce & Management Faculty (where 40 marks are for internal evaluation). The institute can boast of having senior faculty members who were able to influence the Board of Studies of the University into following a strict rigor and transparency especially in the internal assessment of MBA course As per the University directions, weightage is given to attendance, student Performance in tests, assignments and classroom participation while deciding the Internal marks.

Head

Marks

Evaluating Authority

Internal test-I

10

Concerned Faculty

Internal test-II

10

Attendance, Behaviour and classroom participation.

10

Assignments

10

Total

40

After the evaluation in a transparent and fair manner, the marks are entered in the University Web Portal as per the schedule.

The evaluation system also makes space for Communication Lab, Presentation Skills,

Technical Seminars and classroom participation of students.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	[NIL](NIL)

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

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A transparent, time-bound and efficient method is being followed in SIES GST in terms of dealing with internal examination related grievances. Various internal examinations are being performed throughout the semester. Some of them are - unit-test1, unit-test2, assignments, lab continuous evaluation, project evaluations, etc.

Internal Assessments (Test 1 and Test 2): Immediately, after the unit test, the solution of the test along with question wise marking scheme is displayed on notice board within an hour after the test to maintain transparency and uniformity in the assessment of the internal tests. The faculty evaluates the papers within a week of conduction of test. The evaluated answer sheets are shown to students in class and faculty undertakes individual grievances with a student on the paper if required by the student.

Project evaluation: In a semester two internal evaluations of the project is conducted in front of the panel consisting of group of faculties.

With these systems in place, KYDSCT's IMS, Sakegon very well exhibits transparency in the mechanism of dealing with grievances related to the internal assessment.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

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File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	NIL
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Faculty observation – The faculty continuously assess the students through their class participation and involvement in the institute activities. Review of performance after internal assessment is done by respective faculty and extra efforts are made for weak students by special guidance and asking them to repeat the computer practical wherever necessary.

Assessment through Activities and presentations – As a part of continuous evaluation the students are required to actively participate in various activities of the institute as well as through PowerPoint presentations on their subject matter

Examination Result Analysis – Result analysis is done after the university declares the results. The course coordinator do the result analysis of every student to see the academic progress of the student and feedback is given. This analysis is used for planning the pedagogy and lesson in the consecutive semesters.

Mentoring – For courses like MBA a mentor mentee scheme has been introduced from the year2013-14. Eight senior faculty members of MBA including the were allotted a set of 24students on admission to the MBA program. They were designated as mentors.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

25

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

NIL

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NOT APPLICABLE

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NOT APPLICABLE

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	[View File](#)
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	[NIL](#)

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

3.2.1. Institution has created an ecosystem for innovations including Incubation centre and other initiatives for creation and transfer of knowledge

Incubation Center

KYDSC Trust's Institute of Management & Science (IMS) start up Incubation Center facility since last year to provide expert support to setup new business to Rajat Batheja along with his one business partners, our MBA student. They setup their organization with registered name " Sahil Mobile shop at Bhusawal".

He setups and intention to expand business with vision "Our vision is to bring our students into 21st century through innovation and modern technology and create a cooperative mobile shop in which a community of shop works together for a give the best service to the customers." And Mission "To repair the all type of mobile" he is working with his brother and provide best services to the customer at reasonable price.

1. To detect problems – Whether there's a decrease in sales, cash-flow issues, or internal management problems, there are issues within a company that need to be fixed. Sometimes it's difficult to find these problems and it's better to hire a professional who can assess everything with a different perspective. A business consultant can come in and detect these problems by conducting tests and doing research.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	NIL

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	NIL
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Due to Covid-19 , It is not possible to conduct any such type of activities in our college level.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

`00`

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

`0`

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

`5`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

K.Y.D.S.C Trust's Institute of Management and Research, Sakegaon has adequate all necessary facilities as per the norms of AICTE, New Delhi, DTE Maharashtra Government and North Maharashtra University Jalgaon. We have green campus with neat and clean classrooms with comfortable seating arrangement for MBA students followed by all necessary teaching and

e-learning aids like LCD projectors, white boards, and computer system.

Our campus has main office, director cabin, board room, central room, maintenance office, security office, examination control office, boys and girls common rooms, cafeteria, first aid and sick room, placement office, computer lab, language lab, well arrange libraries and staff room.

All the halls, labs, rooms and cabins as per the carpet areas instructed by AICTE saturated bodies' strictly. Institute use to proper labeling of all the divisions, rooms and cabins of the buildings with notice boards, display board and stand board to address all the notices and communication properly with students.

IMS has good titles numbers of books, study materials and self-

help books to the students for overall development curriculum. We have started learning management systems (LMS) to promote the digitalization and e-learning in academic from academic year 2017-18.

IMS library:

IMS Computer Lab:

IMS Classrooms:

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

We are at the institute level do more and more activities like sport, games, Cultural actives but, Due to COVID 19 in the year 2020-2021 it not possible to do these activities in this year's we do only online classes and activities.

KYDSC Trust's IMS Sakegaon, Bhusawal organized cultural & sports events on regular basis. Institute always use to motivate all

enrolled students to make their active participation in gathering, cultural event, host during conferences and seminars as well as keep aware and meditative them for physically and mentally fitness using sources sport activity, mediation and with arranging with physical fitness camp for them.

Sport Facilities:

Indoor Sports:

Carom

Chess

Table tennis

Outdoor Sports:

Cricket

Volleyball

Badminton

Hockey

Kabaddi

Khokho

Gymkhana:

Treadmill

Dumbbells

Dips

Press, rods & Plates

Jumping rope

Yoga Center:

IMS every year celebrates "Yoga Day" and also Yoga scheduling is regular practice at campus for Staff, faculty and students.

Cultural Activities:

Gathering Participation

Signing competitions

Dancing competitions

Folk dance

Guitar and piano play

Festival Celebration:

Dasehera, Navaratri and Dandiya celebrations

Diwali Celebration

Eid Celebration

HoliCelebrationGanesh Festival and Bhandara.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>NIL</u>

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

66.66%

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	<u>NIL</u>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The libraries at KYDSC Trust's IMS are more like Integrated Knowledge Resource Centre's that are stocked with over 6001 books, periodicals, references, national and international journals, covering all aspects of academic studies and research materials. Library buildings have provision for both individual and group studies making room for interaction, discussion and quiet studies. Adequate space is provided for browsing and relaxed reading.

Libraries at all campuses are equipped with adequate number of sign boards and guides for smoother and Convenient movement of goods, services and users the library has open access to its collection for all student, faculty and staff. All buildings have fire detection alarm and firefighting systems installed. Library buildings have ramp, escalators and lifts for easy and convenient access to differently-abled users.

IMS library has adequate number of work stations to facilitate searching/accessing OPAC, e-resources, web browsing and for other academic works. Provision has also been made to allow downloading/printing of material from these resources. IMS has installed excellent ICT infrastructure with adequate bandwidth for fast and seamless access to Internet.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the `D. Any 1 of the above` **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	[View File]()
Details of library usage by teachers and students	[View File]()

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

we KYDSCT'S Instititute of Management and Science, Sakegaon provideWi-fi area for the studens and staff.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[NIL]()

4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has a state of art infrastructural facility that provides conducive environment not only for students learning but also for overall development of students. The institute has established systems and procedures for maintenance and utilization of physical, academic and support facilities.

Cleanliness and safety are among the top most priorities of the institute. Cleanliness of the campus and other infrastructural facilities is carried out under the supervision of caretaker. Sweepers/peons carry out cleaning of class rooms, laboratories, departments, library, office, hostels etc. regularly. Institute ensures clean environment by keeping dustbins at every corner and collecting trash regularly. During pandemic, sanitization being the most important to maintain hygiene, the institute followed all guidelines to prevent COVID – 19 for the safety of students and staff in the campus.

The institute has well equipped central library with conventional library and digital library. The librarian and staff look into the proper, smooth and efficient functioning of the library. It includes keeping up to date records of books circulation, ensuring return of books from students, maintaining log books of faculty and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

23

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	NIL
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

`00`

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

`0`

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`0`

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

we KYDSCT'S Institute of Management and Science, Sakegaon appoint the one CR in college for all the ativites which are organised by the NMU Universtiy, Jalgaon. But in the year 2020-2021 it is Covid-19 that why we are unable to do the such activities in the institute.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

nil

File Description	Documents
Paste link for additional information	[NIL](#)
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Kai.Yashodabai Dagadu Saraf Charitable Trust's Institute of Management and Science, Sakegaon

Vision:-

"To Develop the Institute as center for Excellence in Management Education & Research."

Mission:-

"To promote high quality education, training and research at affordable cost for the Up-liftment of students living in rural areas."

File Description	Documents
Paste link for additional information	http://www.imssakegaon.org
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute of management & science, Sakegaon has believe that the effective decision making process and their implementation come from decentralization. IMS promote facility equate & always

welcome their fresh ideas for institute development. So our institute conducted meeting of management with teaching and non-teaching staff before taking any decision related to institute development as well as facility development program. The major focus of IMS team to come out with best solution using goal nattering and brain storming method. Various committees are conduct to take decisions and responsible for their effective implementation. Such committees are consist of numbers members from various department those are able to make this process effective. These committees are internal, external or institute level, departmental level etc. Management of institute conduct common meetings of all departments to discuss new development plan of institute and their effective implementation.

In such meetings, Management discus all plans and ideas with all related persons and take their opinions and selected the best one plan and ideas. Then divided this workload into groups or related persons as per requirement of plans and take reviews of work progress time to time for their proper and effective implementation. In the year 2020-2021 due to Covid-19 it is not possible to us to conduct any such program.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In Academic year 2020-2021

In the academic year 2020-2021 in this year Covid-19 affect to the world. It is also affected on education field. So that we are not prepare for online classes. First of all we collect the skills required for the online teaching methodology. We have whatsapp group to circulate the notes of the particular subject. Also we engage the online lectures with the help of Zoom meeting app, Google meet, and Webex meet app.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	NIL
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

6.2.2 Organizational structure of the University including governing body, administrative setup, and functions of various bodies , service rules, procedures, recruitment, promotional policies as well as grievance Redressal mechanism.

Description:

1. **The KYDSC Trust's Institute of Management & Science has a clearly defined organizational hierarchy and structure to support decision making processes that are clear and consistent with its purposes supports effective decision making. The top level reserved with President. Hon. Pandurang Saraf. Secretary, Sanjay Ingle and Director, Dr. S.N.Jayaswal with all policy formulation rights like academic. Financial, welfare infrastructure development decision making and modification/ updating right. At middle level organization split into teaching and not- teaching staff where trenching deal with academic, research and students progression where as non-teaching deal with admission, finance, clerical sport, library and university work. At bottom level Lab. Attendant and Peon available for teaching and non-teaching assistance and help**

2. The Act and the statutes of the IMS provide for various statutory Authorities of the Institute to provide policy framework and direction for the functioning of the Institute and for fulfillment of its objectives:

Academic Committee

Finance Committee

Admission Committee

Examination Committee

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the institution webpage	NIL
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

KYDSC Trust's Institute of Management and Science, Sakegaon-Bhusawal has following welfare policy for Teaching and Non-Teaching.

- **To ensure safety and welfare of female students and employees, the institute has set up the Women Redressal cell.**
- **Faculty empowerment strategies are of vital importance, the**

teaching and non-teaching staff members are trained to enhance their professional competencies through various staff development, orientation and skill up gradation programmes like FDP, MDP etc. They are also deputed to attend national and international conferences, seminars and workshops.

- **Women Faculty is sanctioned maternity leave.**
- **Free Medical Health check camp is conducted at every year.**

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a structured designed appraisal system for staff. It has designed an appraisal form with checklist of t performance appraisal of staff. Every staff has to fill up for of performance appraisal. Also we at the institute level give a Google link to our students for fill up the appraisal form regarding the faculty members.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

KYDSC Trust Institute of Management & Science, Sakegaon-Bhusawal Conducted internal as well as external Financial Audits on regular bases. The external Audit is conducted by The External Agency Name as "Kolte & Associates-Chartered Accountants" worked at Bhusawal with contact person CA Pawan Nishikant Kolte on annual bases. IMS also conducted Internal Financial Audit Half-Yearly Bases with Members of Institute Director/Principal as Chairman and the Accountant/Clerk as audit committee Coordinator. This Audit is verified by External Audit Team. For this purpose college Sign then MOU with "R.N.Kolte & Associates". This Audit is probably conducted in Three to four Days Duration.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

We at KYDS Trust's IMS College are committed to give quality education to local residents at affordable rates and as such we

have in place strict observation on utilization of funds. Before each academic year begins the Institutional financial committee finalizes the Budgets and all expenses are taken into consideration relating to the activities and events to be conducted during the coming year.

Our major receipts are from student fees, followed by contributions from the management. We do not accept donations in any form. As such we conduct a review meeting after 6 months from the start of academic year to ensure that the expenses are within the budgeted margins and if not, are there valid explanations for the same.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. The IQAC at KYDSC Trust's IMS Sakegaon is constituted at two levels:

a) Domain Faculty Level.

b) Institution Level.

2. The IQAC has contributed in institutionalizing quality assurance strategies and processes at all Levels. The IQAC at Institutional level is conducted timely and the format of the meetings has been made by the Institute to have uniformity. All Academic and academic administrative activities / events are mapped in the Academic Calendar of the Institution / Institute

which is online on IMS web also.

3. The following IQAC meets every month.

4. The following decisions of Institute IQAC is placed before the statutory authorities of the Institute:-

a) Annual Academic Planning

b) Self Study report of various accreditation bodies

c) Development of Institutional Self-Assessment Tool.

d) Results of audits and observations of external agencies.

e) Stakeholder's feedback

g) Process Performance & Conformity

5. The two examples of practices institutionalized as a result of IQAC initiatives are given as under:-

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities.

1. The IQAC Cell of IMS at all two levels continuously reviews the teaching-learning processes.

The IQACs are supported by a robust system of continuous review of teaching-learning processes through dedicated

Departments and Committees:

a) Departments

i) Student Academic Affairs & Support Services (SAA&SS).

ii) Quality Assurance & Enhancement (QAE)

iii) Research Planning & Statistical Services (RPSS)

b) Committees

i) Institutional Research & Planning Committee

ii) Outcome Assessment Committee

2. The Programme Structure, Course Syllabus, Course Session Plan, Time-table, Master Academic Planning Worksheet are made available to the students before the commencement of the semester. Daily monitoring of conduct of the classes is done by the IQAC Department established in institute to regularly check the proper conduct of the classes. Feedback from students and their parents are taken through online form submission on Vmedulife portal which authorized online portal working for institute.

IQAC department regularly conducts various satisfaction surveys, and annual comprehensive examination results for assessing various student learning outcomes.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year.

We practice to bring a positive change in the attitude and support equity among genders within the institute and in our outreach at KYDSCT'S Institute of Management and Science, Sakegaon.

• Conduct activities like Blood donation camp, Aids awareness, dealing with COVID-19 pandemic, etc in order to give back to the society

• Promoting activities related to health, nutrition, self-defense and entrepreneurship among the female students.

• Conduct workshops related to cybercrime, safety and security in hotels and career enhancement for female students.

• Provide professional counseling to the students.

- **Guidance regarding the financial investment for students and staff.**

- **Conduct workshops that promote diversity and gender-sensitive communication for students and staff alike.**

- **Monitoring and evaluation mechanisms for implementation and their follow-ups.**

- **Conducting regular awareness-raising activities among students and staff**

File Description	Documents
Annual gender sensitization action plan	Diversity, Inclusiveness, Equality and Justice are values that are integral to the vision of Institute of Management Sakegaon of providing a global platform for nurturing talent and inculcating human values. Forging a Gender Equal World and Women Empowerment are centric to the values at Amity University Haryana. The University has a robust Policy of non-tolerance towards any form of Institute of Management Sakegaon Discrimination and is aimed towards bringing a positive change supports equity amongst genders Our commitment of providing a safe and secure campus, that offers equal opportunities in education and employment, is augmented by a variety of activities that promote
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year. We practice to bring a positive change in the attitude and support equity among genders within the institute and in our outreach at KYDSCT'S Institute of Management and Science, Sakegaon. • Conduct activities like Blood donation camp, Aids awareness,

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Liquid waste management:-

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: C. Any 2 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the   C. Any 2 of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

7.1.8 - Describe the Institutional efforts/initiatives in

providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fervor the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Lal Bahadur Shastri. On birth anniversary of Sardar Vallabhbhai Patel on October 31, institution celebrates Rashtriya Ekta Diwas (pledgeis taken by staff and students on National Integration Day) every year.

The institution organizes two days Youth and Cultural festival. The last year third semester students of M.B.A. are required to compulsorily complete the field work and it is a four-credit course that provides an opportunity for the students to work on social issues.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitution day

Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate in activities like essay competition on the related themes. viz. 'Economic Thoughts of Dr. B. R. Ambedkar'.

Responsibilities and Ethics in Research

Postgraduate students have the Research methodology subject as a part of curriculum with the objective to acquaint with the ethics in research in connection with their contribution society. Field work survey report constitutes the part of curricular teaching and evaluation to sensitize the students on the preservation the ecosystem and environment. Students are also sensitized to adapt green practices, conservation of natural resources, alternative source of energy and renewable energy.

Celebration of National Days

Every year Institute celebrates Republic Day, Maharashtra Day and Independence Day on January 26, May 01 and August 15 respectively. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the programme.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate in activities like essay competition on the related themes. viz. 'Economic Thoughts of Dr. B. R. Ambedkar'. Responsibilities and Ethics in Research Postgraduate students have the Research methodology subject as a part of curriculum with the objective to acquaint with the ethics in research in connection with their contribution society. Field work survey report constitutes the part of curricular teaching and evaluation to sensitize the students on the preservation the ecosystem and environment. Students are also sensitized to adapt green practices, conservation of natural resources, alternative source of energy and renewable energy. Celebration of National Days Every year Institute celebrates Republic Day, Maharashtra Day and Independence Day on January 26, May 01 and August 15 respectively. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the programme. Blood Donation Every year institute organizes blood donation camp in association with Red Cross, Jalgaon. The students are sensitized on the importance of the activity and are encouraged to participate in saving the life of citizens of India. Cleanliness/Plantation drive Students consistently and regularly

	participate in the cleaning activities on the several occasions including Swachh Bharat Abhiyan, every year. Moreover, students are encouraged for active participation in the plantation. Induction of the students on values, rights, duties and responsibilities Students are made aware about the code of ethics, human values, rights, duties and responsibilities as a citizen of India during induction as well as other programmes throughout year.
Any other relevant information	Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate in activities like essay competition on the related themes. viz. 'Economic Thoughts of Dr. B. R. Ambedkar'. Responsibilities and Ethics in Research Postgraduate students have the Research methodology subject as a part of curriculum with the objective to acquaint with the ethics in research in connection with their contribution society. Field work survey report constitutes the part of curricular teaching and evaluation to sensitize the students on the preservation the ecosystem and environment. Students are also sensitized to adapt green practices, conservation of natural resources, alternative source of energy and renewable energy. Celebration of National Days Every year Institute celebrates Republic Day, Maharashtra Day and Independence Day on January 26, May 01 and August 15 respectively. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. Flag hosting

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7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The events and festivals organized at college are often celebrated with great pomp and gaiety. Therefore our college celebrates & organizes the birth anniversaries of national heroes and important Days.

The college also believes that education will allow the students to bloom, blossom, giving them the right platform where they will work towards becoming a responsible citizen.

Due to covid-19 we are unable to conduct the activities for the students but at institute level we conducted the Independence Day and Republic day in the academic year 2020-2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

format provided in the Manual.

7.2.1

Best Practice -I

Value added and Skill Education Objectives of the Practice To introduce students a new stage of learning and holistic approach, value added and skill education is vital for all-round development. To aware students about team work, professional ethics and competitiveness Most of them have been educated through Marathi medium schools and hence English language becomes a major constraint.

The institute is committed to focus on the areas of value education and skill education for building students' lives. The institute organizes activities like meditation and Yoga sessions, social work activities, motivational speeches, Blood Donation camps, Plant Distribution, etc. to inculcate human values among students.

The institute organizes various activities under Swatchatta Abhiyan, Unnat Bharat Abhiyan, Digital India Mission, etc.

Best Practice -II

: To provide conducive and eco-friendly environment for life-long learning of sustainable development. To provide state-of-the -art physical infrastructure for teaching – learning To provide ICT enabled facilities to augment academic and administrative effectiveness The Practice: Infrastructural support being the prime focus, the institute with its visionary governing body has nurtured the 1 acre campus for conducive and eco-friendly environment. The campus with lush green lawn, trees with name, pollution free makes more joyful., waste water recycling plant, rain water harvesting, garbage composting etc. Such amenities make the campus ideal for lifelong learning.

File Description	Documents
Best practices in the Institutional website	http://www.imssakegaon.org/essentialDoc/Criteria%2007/Best%20Practices.pdf
Any other relevant information	http://www.imssakegaon.org/essentialDoc/Criteria%2007/Best%20Practices.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

7.3.1 Portray the performance of the Institution in one area distinctive

: The Institute instigates systematic effective practices into all its academic and administrative work to develop and harness the latent potentials of student and faculty. Modernization in all spheres of Curriculum, Teaching -Learning -Evaluation, Student Support System, building learning resources are intertwined for overall student development and reflected in the teaching -learning- research ecosystems the institute is engaged with.

The Institute has established its distinctive approach towards this comprehensive Vision by intending it in the form of service to the society, by developing skilled human resource, multidisciplinary facilities to enrich research environment and Entrepreneurship development. The institute takes initiatives for skill development of students by arranging programs such as soft skills, Language and communication skills, Life skills (Yoga, physical fitness, health and hygiene),ICT/computing skills etc. Which provides an environment to transform into skilful human resource.

The Institute organizes project exhibition and national level paper presentation specially for students to provide a platform so that the students may manifest their technical creativity, share ideas and intermingle amongst the technical fraternity.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute follows the curriculum prescribed by the Kavayitri Bahinabai Chaudhari North Maharashtra University. The University follows a semester pattern. Evaluation is carried through written examinations /Practical's and Viva- Voce.All the students of have to do industrial projects of 6 to 8 weeks as a part of their regular curriculum. University has provided flexibility in the curriculum by introducing electives in the final year for MBA, BBA courses. The textbooks and reference books are made available to the teachers quite at the beginning of the academic year. The teachers are regularly sent to attend the workshop on the revised syllabi organized by the Board of Studies, Kavayitri Bahinabai Chaudhari NMU, Jalgaon.The latest tools and online app are being used for making teaching-learning effective. The surprise tests, tutorials, seminars, bridge course, group discussions, mock interviews, and many co-curricular activities are arranged in order to attain the POs & COs designed by the Institute. The regular structured feedback is taken and analyzed and submitted to IQAC and Governing body of the Institute and corrective measures are implemented accordingly to achieve the desired learning outcome. • Director of the institute Dr. Sunilraj N. Jayaswal is the Chairman of the Board of Studies.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[NIL](#)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Response: Before the commencement of the academic year, the Institution prepares and publishes 'Academic calendar' containing the relevant information regarding the teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination , semester

examination etc. The academic calendar is prepared so that teachers should know all the activities regarding continuous internal evaluation process and it is also published on website of the college and displayed in the Principal's office. The students' academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, project work, unit test and semester examinations. For the implementation of Internal Assessment Process, Examination committee is formed at the institute level which monitor overall internal assessment process. The examination committee, send the information to the University about the students who are appearing for the examination. The record of internal assessment is maintained at college level. Institute has to submit the compliance of the academic calendar as part of their annual submissions. The process is as follows: Teacher.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[NIL](#)

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	E. None of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective

course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1.3.1 Institution integrates cross cutting issues relevant to

Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

27

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	[NIL](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**D. Feedback collected**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	[NIL](#)

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

14

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

14

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At our KYDSCT's IMS college level, we believe in outcome based learning processes, where we identify students as slow learners and advanced learners based on the prerequisite tests, class interaction, test performances.

We at the institute, give emphasis on improving the performance of slow learners by providing remedial programmes which are conducted outside regular classes. Specifically, for difficult subjects like Managerial Economics; Business Accounting and Costing; Statistics and Quantitative Methods; Financial Management extra classes are taken for students who have failed in the exam where the faculty spares time to sit whit those students individually to cope up with the subject.

We are conducted some extra class for the student to fulfill the teaching and syllabus completion. The institution assesses the learning levels of the students and organizes special

programmers for advanced learners and slow learners.

Due to COVID-19 It is not possible for teacher to teach the students at college level but we organized the some extra online class for better understanding the related topic for the students.

File Description	Documents
Paste link for additional information	[NIL](NIL)
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
30	8

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At our institute level our all faculty members use some of the his personal experience for online teaching for enhancing learning

For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project and field work method, computer-assisted method, experiment method etc. Teaching and learning activities are made effective by these practices. Many teachers use the conventional White-board online presentation methods, especially in Business Accounting and Costing, commerce and economics, also, some teachers use power point presentations

and computer-based materials.

Project methods: The project work stimulate student's interest on the subject and provide student an opportunities of freedom of thoughts and free exchange of different views. As per the requirement of syllabi, the project work is done. For example, the Projects are done in Post-Graduation classes

Interactive methods: the faculty members make learning interactive with students by motivating student participation in online group discussion, role-play, subject quiz, news analysis, educational games, discussion and questions and answers on current affairs, etc.

ICT Enabled Teaching: ICT enabled teaching includes Wi-Fi enabled class rooms with LCD, etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the Institute

ICT Tools:

1. Projectors- 04 projectors are available in different classrooms / Seminar Hall.

2. Desktop and Laptops- Arranged at Computer Lab and Faculty

cabins all over the campus.

3. Printers- 03 printers are available for HOD, and prominent places.

4. Photocopier machines – A multifunction printer available in the institute.

5. Scanners- Multifunction printers are available at all prominent places.

6. Seminar Rooms- one seminar hall is equipped with all digital facilities.

7. Smart Board- One smart board is installed in the campus.

8. Auditorium- It is digitally equipped with mike, projector, cameras and computer system.

9. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom)

Use of ICT By Faculty

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

5

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

8

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

NA

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
8	

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

team of teaching and non- teaching staff. The Cell conducts all the proceedings of the internal evaluation mechanism as per the schedule and procedure laid out by the affiliating

2) University prescribes 60:40 patterns for all Postgraduate courses under Commerce & Management Faculty (where 40 marks are for internal evaluation). The institute can boast of having senior faculty members who were able to influence the Board of Studies of the University into following a strict rigor and transparency especially in the internal assessment of MBA course As per the University directions, weightage is given to attendance, student Performance in tests, assignments and classroom participation while deciding the Internal marks.

Head

Marks

Evaluating Authority

Internal test-I

10

29-11-2023 12:01:11

Concerned Faculty

Internal test-II

10

Attendance, Behaviour and classroom participation.

10

Assignments

10

Total

40

After the evaluation in a transparent and fair manner, the marks are entered in the University Web Portal as per the schedule.

The evaluation system also makes space for Communication Lab, Presentation Skills,

Technical Seminars and classroom participation of students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent, time-bound and efficient method is being followed in SIES GST in terms of dealing with internal examination related grievances. Various internal examinations are being performed throughout the semester. Some of them are - unit-test1, unit-test2, assignments, lab continuous evaluation, project evaluations, etc.

Internal Assessments (Test 1 and Test 2): Immediately, after the unit test, the solution of the test along with question wise marking scheme is displayed on notice board within an hour after the test to maintain transparency and uniformity in the assessment of the internal tests. The faculty evaluates the papers within a week of conduction of test. The evaluated answer sheets are shown to students in class and faculty undertakes individual grievances with a student on the paper if required by the student.

Project evaluation: In a semester two internal evaluations of the project is conducted in front of the panel consisting of group of faculties.

With these systems in place, KYDSCT's IMS, Sakegon very well exhibits transparency in the mechanism of dealing with grievances related to the internal assessment.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

2.6.1 - Program and course outcomes for all Program offered by the institution are stated and displayed on website and communicated to teachers and students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	[NIL](#)
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Faculty observation – The faculty continuously assess the students through their class participation and involvement in the institute activities. Review of performance after internal assessment is done by respective faculty and extra efforts are made for weak students by special guidance and asking them to repeat the computer practical wherever necessary.

Assessment through Activities and presentations – As a part of continuous evaluation the students are required to actively participate in various activities of the institute as well as through PowerPoint presentations on their subject matter

Examination Result Analysis – Result analysis is done after the university declares the results. The course coordinator do the result analysis of every student to see the academic progress of the student and feedback is given. This analysis is used for planning the pedagogy and lesson in the consecutive semesters.

Mentoring – For courses like MBA a mentor mentee scheme has

been introduced from the year2013-14. Eight senior faculty members of MBA including the were allotted a set of 24students on admission to the MBA program. They were designated as mentors.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

25

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

NIL

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NOT APPLICABLE

File Description	Documents
Any additional information	[View File](#)
e-copies of the grant award letters for sponsored research projects /endowments	[View File](#)
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NOT APPLICABLE

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	[View File](#)
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	[NIL](#)

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

3.2.1. Institution has created an ecosystem for innovations including Incubation centre and other initiatives for creation and transfer of knowledge

Incubation Center

KYDSC Trust's Institute of Management & Science (IMS) start up Incubation Center facility since last year to provide expert support to setup new business to Rajat Batheja along with his one business partners, our MBA student. They setup their organization with registered name " Sahil Mobile shop at Bhusawal".

He setups and intention to expand business with vision "Our vision is to bring our students into 21st century through innovation and modern technology and create a cooperative mobile shop in which a community of shop works together for a give the best service to the customers." And Mission "To repair the all type of mobile" he is working with his brother and provide best services to the customer at reasonable price.

1. To detect problems – Whether there's a decrease in sales, cash-flow issues, or internal management problems, there are issues within a company that need to be fixed. Sometimes it's difficult to find these problems and it's better to hire a professional who can assess everything with a different perspective. A business consultant can come in and detect these problems by conducting tests and doing research.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[NIL](#)

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

`0`

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

`01`

File Description	Documents
URL to the research page on HEI website	NIL
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

`0`

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and

papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Due to Covid-19 , It is not possible to conduct any such type of activities in our college level.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

00

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

K.Y.D.S.C Trust's Institute of Management and Research, Sakegaon has adequate all necessary facilities as per the norms of AICTE, New Delhi, DTE Maharashtra Government and North Maharashtra University Jalgaon. We have green campus with neat and clean classrooms with comfortable seating arrangement for MBA students followed by all necessary teaching and

e-learning aids like LCD projectors, white boards, and computer system.

Our campus has main office, director cabin, board room, central room, maintenance office, security office, examination control office, boys and girls common rooms, cafeteria, first aid and sick room, placement office, computer lab, language lab, well arrange libraries and staff room.

All the halls, labs, rooms and cabins as per the carpet areas instructed by AICTE saturated bodies' strictly. Institute use to proper labeling of all the divisions, rooms and cabins of the buildings with notice boards, display board and stand board to address all the notices and communication properly with students.

IMS has good titles numbers of books, study materials and self-help books to the students for overall development curriculum. We have started learning management systems (LMS) to promote the digitalization and e-learning in academic from academic year 2017-18.

IMS library:

IMS Computer Lab:

IMS Classrooms:

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[NIL](#)

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

We are at the institute level do more and more activities like sport, games, Cultural actives but, Due to COVID 19 in the year 2020-2021 it not possible to do these activities in this year's we do only online classes and activities.

KYDSC Trust's IMS Sakegaon, Bhusawal organized cultural & sports events on regular basis. Institute always use to motivate all enrolled students to make their active participation in gathering, cultural event, host during conferences and seminars as well as keep aware and meditative them for physically and mentally fitness using sources sport activity, mediation and with arranging with physical fitness camp for them.

Sport Facilities:

Indoor Sports:

Carom

Chess

Table tennis

Outdoor Sports:

Cricket

Volleyball

Badminton

Hockey

Kabaddi

Khokho

Gymkhana:

Treadmill

Dumbbells

Dips

Press, rods & Plates

Jumping rope

Yoga Center:

IMS every year celebrates "Yoga Day" and also Yoga scheduling is regular practice at campus for Staff, faculty and students.

Cultural Activities:

Gathering Participation

Signing compitions

Dancing compitions

Folk dance

Guitar and piano play

Festival Celebration:

Dasehera, Navaratri and Dandiya celebrations

Diwali Celebration

Eid Celebration

HoliCelebrationGanesh Festival and Bhandara.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[NIL](#)

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

66.66%

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[NIL](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The libraries at KYDSC Trust's IMS are more like Integrated Knowledge Resource Centre's that are stocked with over 6001 books, periodicals, references, national and international journals, covering all aspects of academic studies and research materials. Library buildings have provision for both individual and group studies making room for interaction, discussion and quiet studies. Adequate space is provided for browsing and relaxed reading.

Libraries at all campuses are equipped with adequate number of sign boards and guides for smoother and Convenient movement of goods, services and users the library has open access to its collection for all student, faculty and staff. All buildings have fire detection alarm and firefighting systems installed. Library buildings have ramp, escalators and lifts for easy and convenient access to differently-abled users.

IMS library has adequate number of work stations to facilitate searching/accessing OPAC, e-resources, web browsing and for other academic works. Provision has also been made to allow downloading/printing of material from these resources. IMS has installed excellent ICT infrastructure with adequate bandwidth for fast and seamless access to Internet.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	[NIL](#)

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

we KYDSCT'S Institite of Management and Science, Sakegaon provideWi-fi area for the studens and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	[NIL](NIL)

4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**B. 30 – 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has a state of art infrastructural facility that provides conducive environment not only for students learning but also for overall development of students. The institute has established systems and procedures for maintenance and utilization of physical, academic and support facilities.

Cleanliness and safety are among the top most priorities of the

institute. Cleanliness of the campus and other infrastructural facilities is carried out under the supervision of caretaker. Sweepers/peons carry out cleaning of class rooms, laboratories, departments, library, office, hostels etc. regularly. Institute ensures clean environment by keeping dustbins at every corner and collecting trash regularly. During pandemic, sanitization being the most important to maintain hygiene, the institute followed all guidelines to prevent COVID – 19 for the safety of students and staff in the campus.

The institute has well equipped central library with conventional library and digital library. The librarian and staff look into the proper, smooth and efficient functioning of the library. It includes keeping up to date records of books circulation, ensuring return of books from students, maintaining log books of faculty and students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

23

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	NIL
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural

activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

we KYDSCT'S Institute of Management and Science, Sakegaon appoint the one CR in college for all the ativites which are organised by the NMU Universtiy, Jalgaon. But in the year 2020-2021 it is Covid-19 that why we are unable to do the such activities in the institute.

File Description	Documents
Paste link for additional information	[NIL](#)
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

nil

File Description	Documents
Paste link for additional information	[NIL](#)
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission

of the institution

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Kai.Yashodabai Dagadu Saraf Charitable Trust's Institute of Management and Science, Sakegaon

Vision:-

"To Develop the Institute as center for Excellence in Management Education & Research."

Mission:-

"To promote high quality education, training and research at affordable cost for the Up-liftment of students living in rural areas."

File Description	Documents
Paste link for additional information	http://www.imssakegaon.org
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute of management & science, Sakegaon has believe that the effective decision making process and their implementation come from decentralization. IMS promote facility equate & always welcome their fresh ideas for institute

development. So our institute conducted meeting of management with teaching and non-teaching staff before taking any decision related to institute development as well as facility development program. The major focus of IMS team to come out with best solution using goal nattering and brain storming method. Various committees are conduct to take decisions and responsible for their effective implementation. Such committees are consist of numbers members from various department those are able to make this process effective. These committees are internal, external or institute level, departmental level etc. Management of institute conduct common meetings of all departments to discuss new development plan of institute and their effective implementation.

In such meetings, Management discus all plans and ideas with all related persons and take their opinions and selected the best one plan and ideas. Then divided this workload into groups or related persons as per requirement of plans and take reviews of work progress time to time for their proper and effective implementation. In the year 2020-2021 due to Covid-19 it is not possible to us to conduct any such program.

File Description	Documents
Paste link for additional information	[NIL](NIL)
Upload any additional information	[View File](View%20File)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In Academic year 2020-2021

In the academic year 2020-2021 in this year Covid-19 affect to the world. It is also affected on education field. So that we are not prepare for online classes. First of all we collect the skills required for the online teaching methodology. We have whatsapp group to circulate the notes of the particular subject. Also we engage the online lectures with the help of Zoom meeting app, Google meet, and Webex meet app.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	[NIL](#)
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

6.2.2 Organizational structure of the University including governing body, administrative setup, and functions of various bodies , service rules, procedures, recruitment, promotional policies as well as grievance Redressal mechanism.

Description:

1. **The KYDSC Trust's Institute of Management & Science has a clearly defined organizational hierarchy and structure to support decision making processes that are clear and consistent with its purposes supports effective decision making. The top level reserved with President. Hon. Pandurang Saraf. Secretary, Sanjay Ingle and Director, Dr. S.N.Jayaswal with all policy formulation rights like academic. Financial, welfare infrastructure development decision making and modification/ updating right. At middle level organization split into teaching and not-teaching staff where trenching deal with academic, research and students progression where as non-teaching deal with admission, finance, clerical sport, library and university work. At bottom level Lab. Attendant and Peon available for teaching and non-teaching assistance and help**

2. The Act and the statutes of the IMS provide for various statutory Authorities of the Institute to provide policy framework and direction for the functioning of the Institute and for fulfillment of its objectives:

Academic Committee

Finance Committee

Admission Committee

Examination Committee

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the institution webpage	NIL
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

KYDSC Trust's Institute of Management and Science, Sakegaon- Bhusawal has following welfare policy for Teaching and Non- Teaching.

- **To ensure safety and welfare of female students and employees, the institute has set up the Women Redressal**

- cell.
- **Faculty empowerment strategies are of vital importance, the teaching and non-teaching staff members are trained to enhance their professional competencies through various staff development, orientation and skill up gradation programmes like FDP, MDP etc. They are also deputed to attend national and international conferences, seminars and workshops.**
- **Women Faculty is sanctioned maternity leave.**
- **Free Medical Health check camp is conducted at every year.**

File Description	Documents
Paste link for additional information	[NIL](NIL)
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a structured designed appraisal system for staff. It has designed an appraisal form with checklist of t performance appraisal of staff. Every staff has to fill up for of performance appraisal. Also we at the institute level give a Google link to our students for fill up the appraisal form regarding the faculty members.

File Description	Documents
Paste link for additional information	[NIL]()
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

KYDSC Trust Institute of Management & Science, Sakegaon-Bhusawal Conducted internal as well as external Financial Audits on regular bases. The external Audit is conducted by The External Agency Name as "Kolte & Associates-Chartered Accountants" worked at Bhusawal with contact person CA Pawan Nishikant Kolte on annual bases. IMS also conducted Internal Financial Audit Half-Yearly Bases with Members of Institute Director/Principal as Chairman and the Accountant/Clerk as audit committee Coordinator. This Audit is verified by External Audit Team. For this purpose college Sign then MOU with "R.N.Kolte & Associates". This Audit is probably conducted in Three to four Days Duration.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

We at KYDS Trust's IMS College are committed to give quality education to local residents at affordable rates and as such we have in place strict observation on utilization of funds. Before each academic year begins the Institutional financial committee finalizes the Budgets and all expenses are taken into consideration relating to the activities and events to be conducted during the coming year.

Our major receipts are from student fees, followed by contributions from the management. We do not accept donations in any form. As such we conduct a review meeting after 6 months from the start of academic year to ensure that the expenses are within the budgeted margins and if not, are there valid explanations for the same.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. The IQAC at KYDSC Trust's IMS Sakegaon is constituted at two levels:

a) Domain Faculty Level.

b) Institution Level.

2. The IQAC has contributed in institutionalizing quality assurance strategies and processes at all Levels. The IQAC at Institutional level is conducted timely and the format of the meetings has been made by the Institute to have uniformity. All

Academic and academic administrative activities / events are mapped in the Academic Calendar of the Institution / Institute which is online on IMS web also.

3. The following IQAC meets every month.

4. The following decisions of Institute IQAC is placed before the statutory authorities of the Institute:-

a) Annual Academic Planning

b) Self Study report of various accreditation bodies

c) Development of Institutional Self-Assessment Tool.

d) Results of audits and observations of external agencies.

e) Stakeholder's feedback

g) Process Performance & Conformity

5. The two examples of practices institutionalized as a result of IQAC initiatives are given as under:-

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities.

1. The IQAC Cell of IMS at all two levels continuously reviews

the teaching-learning processes.

The IQACs are supported by a robust system of continuous review of teaching-learning processes through dedicated

Departments and Committees:

a) Departments

i) Student Academic Affairs & Support Services (SAA&SS).

ii) Quality Assurance & Enhancement (QAE)

iii) Research Planning & Statistical Services (RPSS)

b) Committees

i) Institutional Research & Planning Committee

ii) Outcome Assessment Committee

2. The Programme Structure, Course Syllabus, Course Session Plan, Time-table, Master Academic Planning Worksheet are made available to the students before the commencement of the semester. Daily monitoring of conduct of the classes is done by the IQAC Department established in institute to regularly check the proper conduct of the classes. Feedback from students and their parents are taken through online form submission on Vmedulife portal which authorized online portal working for institute.

IQAC department regularly conducts various satisfaction surveys, and annual comprehensive examination results for assessing various student learning outcomes.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year.

We practice to bring a positive change in the attitude and support equity among genders within the institute and in our outreach at KYDSCT'S Institute of Management and Science, Sakegaon.

● Conduct activities like Blood donation camp, Aids awareness,

dealing with COVID-19 pandemic, etc in order to give back to the society

• Promoting activities related to health, nutrition, self-defense and entrepreneurship among the female students.

• Conduct workshops related to cybercrime, safety and security in hotels and career enhancement for female students.

• Provide professional counseling to the students.

• Guidance regarding the financial investment for students and staff.

• Conduct workshops that promote diversity and gender-sensitive communication for students and staff alike.

• Monitoring and evaluation mechanisms for implementation and their follow-ups.

• Conducting regular awareness-raising activities among students and staff

File Description	Documents
Annual gender sensitization action plan	Diversity, Inclusiveness, Equality and Justice are values that are integral to the vision of Institute of Management Sakegaon of providing a global platform for nurturing talent and inculcating human values. Forging a Gender Equal World and Women Empowerment are centric to the values at Amity University Haryana. The University has a robust Policy of non-tolerance towards any form of Institute of Management Sakegaon Discrimination and is aimed towards bringing a positive change supports equity amongst genders Our commitment of providing a safe and secure campus, that offers equal opportunities in education

	and employment, is augmented by a variety of activities that promote
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	_7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year. We practice to bring a positive change in the attitude and support equity among genders within the institute and in our outreach at KYDSCT'S Institute of Management and Science, Sakegaon. • Conduct activities like Blood donation camp, Aids awareness, dealing with COVID-19 pandemic, etc in order to give back to the society • Promoting activities related to health, nutrition, self-defense and entrepreneurship among the female students. • Conduct workshops related to cybercrime, safety and security in hotels and career enhancement for female students. • Provide professional counseling to the students. • Guidance regarding the financial investment for students and staff. • Conduct workshops that promote diversity and gender-sensitive communication for students and staff alike. • Monitoring and evaluation mechanisms for implementation and their follow-ups. • Conducting regular awareness-raising activities among students and staff Specific facilities provided for women in terms of :-_

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	_View File_
Any other relevant information	_View File_

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Liquid waste management:-

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	`C. Any 2 of the above`

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	`C. Any 2 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	[View File](#)
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fervor the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Lal Bahadur Shastri. On birth anniversary of Sardar Vallabhbhai Patel on October 31, institution celebrates Rashtriya Ekta Diwas (pledgeis taken by staff and students on National Integration Day) every year.

The institution organizes two days Youth and Cultural festival. The last year third semester students of M.B.A. are required to compulsorily complete the field work and it is a four-credit course that provides an opportunity for the students to work on social issues.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitution day

Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate in activities like essay competition on the related themes. viz. 'Economic Thoughts of Dr. B. R. Ambedkar'.

Responsibilities and Ethics in Research

Postgraduate students have the Research methodology subject as a part of curriculum with the objective to acquaint with the ethics in research in connection with their contribution society. Field work survey report constitutes the part of curricular teaching and evaluation to sensitize the students on the preservation the ecosystem and environment. Students are also sensitized to adapt green practices, conservation of natural resources, alternative source of energy and renewable energy.

Celebration of National Days

Every year Institute celebrates Republic Day, Maharashtra Day and Independence Day on January 26, May 01 and August 15 respectively. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the programme.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate in activities like essay competition on the related themes. viz. 'Economic Thoughts of Dr. B. R. Ambedkar'. Responsibilities and Ethics in Research Postgraduate students have the Research methodology subject as a part of curriculum with the objective to acquaint with the ethics in research in connection with their contribution society. Field work survey report constitutes the part of curricular teaching and evaluation to sensitize the students on the preservation the ecosystem and environment. Students are also sensitized to adapt green practices, conservation of natural resources, alternative source of energy and renewable energy. Celebration of National Days Every year Institute celebrates Republic Day, Maharashtra Day and Independence Day on January 26, May 01 and August 15 respectively. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the programme. Blood Donation

	Every year institute organizes blood donation camp in association with Red Cross, Jalgaon. The students are sensitized on the importance of the activity and are encouraged to participate in saving the life of citizens of India. Cleanliness/Plantation drive Students consistently and regularly participate in the cleaning activities on the several occasions including Swachh Bharat Abhiyan, every year. Moreover, students are encouraged for active participation in the plantation. Induction of the students on values, rights, duties and responsibilities Students are made aware about the code of ethics, human values, rights, duties and responsibilities as a citizen of India during induction as well as other programmes throughout year.
Any other relevant information	Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate in activities like essay competition on the related themes. viz. 'Economic Thoughts of Dr. B. R. Ambedkar'. Responsibilities and Ethics in Research Postgraduate students have the Research methodology subject as a part of curriculum with the objective to acquaint with the ethics in research in connection with their contribution society. Field work survey report constitutes the part of curricular teaching and evaluation to sensitize the students on the preservation the ecosystem and environment. Students are also sensitized to adapt green practices, conservation of natural resources,

	alternative source of energy and renewable energy. Celebration of National Days Every year Institute celebrates Republic Day, Maharashtra Day and Independence Day on January 26, May 01 and August 15 respectively. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the programme. Blood Donation Every year institute organizes blood donation camp in association with Red Cross, Jalgaon. The students are sensitized on the importance of the activity and are encouraged to participate in saving the life of citizens of India. Cleanliness/Plantation drive Students consistently and regularly participate in the cleaning activities on the several occasions including Swachh Bharat Abhiyan, every year. Moreover, students are encouraged for active participation in the plantation. Induction of the students on values, rights, duties and responsibilities Students are made aware about the code of ethics, human values, rights, duties and responsibilities as a citizen of India during induction as well as other programmes throughout year.
7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The events and festivals organized at college are often celebrated with great pomp and gaiety. Therefore our college celebrates & organizes the birth anniversaries of national heroes and important Days.

The college also believes that education will allow the students to bloom, blossom, giving them the right platform where they will work towards becoming a responsible citizen.

Due to covid-19 we are unable to conduct the activities for the students but at institute level we conducted the Independence Day and Republic day in the academic year 2020-2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.2.1

Best Practice -I

Value added and Skill Education Objectives of the Practice To introduce students a new stage of learning and holistic approach, value added and skill education is vital for all-round development. To aware students about team work, professional ethics and competitiveness Most of them have been educated through Marathi medium schools and hence English language becomes a major constraint.

The institute is committed to focus on the areas of value education and skill education for building students' lives. The institute organizes activities like meditation and Yoga sessions, social work activities, motivational speeches, Blood Donation camps, Plant Distribution, etc. to inculcate human values among students.

The institute organizes various activities under Swatchatta Abhiyan, Unnat Bharat Abhiyan, Digital India Mission, etc.

Best Practice -II

: To provide conducive and eco-friendly environment for life-long learning of sustainable development. To provide state-of-the -art physical infrastructure for teaching – learning To provide ICT enabled facilities to augment academic and administrative effectiveness The Practice: Infrastructural support being the prime focus, the institute with its visionary governing body has nurtured the 1 acre campus for conducive and eco-friendly environment. The campus with lush green lawn, trees with name, pollution free makes more joyful., waste water recycling plant, rain water harvesting, garbage composting etc. Such amenities make the campus ideal for lifelong learning.

File Description	Documents
Best practices in the Institutional website	http://www.imssakegaon.org/essentialDoc/Criteria%2007/Best%20Practices.pdf
Any other relevant information	http://www.imssakegaon.org/essentialDoc/Criteria%2007/Best%20Practices.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

7.3.1 Portray the performance of the Institution in one area distinctive

: The Institute instigates systematic effective practices into all its academic and administrative work to develop and harness the latent potentials of student and faculty. Modernization in all spheres of Curriculum, Teaching -Learning -Evaluation, Student Support System, building learning resources are intertwined for overall student development and reflected in the teaching -learning- research ecosystems the institute is engaged with.

The Institute has established its distinctive approach towards this comprehensive Vision by intending it in the form of service to the society, by developing skilled human resource, multidisciplinary facilities to enrich research environment and Entrepreneurship development. The institute takes initiatives for skill development of students by arranging programs such as soft skills, Language and communication skills, Life skills (Yoga, physical fitness, health and hygiene),ICT/computing skills etc. Which provides an environment to transform into skilful human resource.

The Institute organizes project exhibition and national level paper presentation specially for students to provide a platform so that the students may manifest their technical creativity, share ideas and intermingle amongst the technical fraternity.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	[View File]()

7.3.2 - Plan of action for the next academic year

7.3.2 - Plan of action for the next academic year.

The future plans of Action for next Academic year is

1. **To recruit and retain well qualified motivated faculty.**
2. **To have more industry academic interface so that there is more corporate participation in academics.**
3. **To provide holistic value based education and inculcate entrepreunal abilities in students to face the challenges of corporate world.**
4. **Conducting programs to encourage and support students to start their own business ventures.**
5. **Conducting activities to the creative skills of students and provide a platform to display their creativity.**
6. **To arrange career guidance programmes.**
7. **Conducting student focused academic and skills development activities.**